# Agenda for a meeting of the InternetNZ Council

## Friday 16 October 2009

### Level 10 Exchange Place, 5-7 Willeston St, Wellington

| Start | Item | Person |
|---|---|---|
| 10.00am | **Council alone time** | President |
| 10.15am | **Apologies:** | President |
| | **Declaration of Councillor interests** | President |
| | **Agenda consideration - in committee items** | President |
| 10.20am | **Strategic Planning discussion** | President |
| 12.00pm | **Guest speaker** Telecommunications Commissioner - Dr Ross Patterson | Dr Ross Patterson |
| 12.30pm | **Lunch** | |
| 1.00pm | **Consent agenda item** | President |
| 1.20pm | **Matters arising from the minutes** | President |
| 1.25pm | **NZ Registry Services report** | Jay Daley |
| 1.35pm | **Domain Name Commission Limited report** | Debbie Monahan |
| 1.45pm | **External Relations update** | Keith Davidson |
| 2.00pm | **CEO report** | Richard Currey |
| 3.00pm | **Afternoon tea** | |
| 3.15pm | **CEO report continued** | Richard Currey |
| 4.15pm | **General business** | President |
| 4.30pm | **Council meeting ends** | President |

**InternetNZ Councillor Register of Interests**

Officers and Councillors are required to register any interests, commercial, political or organisational, which they believe may be relevant to the perception of their conduct as a Councillor or Officer. Officers and Councillors are, however, still required to declare a Conflict of Interest, or an Interest, and have that recorded in the Minutes.

# Honoraria

Officers and Councillors receive the following annual honoraria:
President - $24,000
Vice President - $11,250
Councillor - $9,000

# Officers

Name: **Frank March**
Position: President, InternetNZ
Term: AGM 2009 - AGM 2012
Declaration Date: 21 March 2007, updated 12 August 2009
Interests:

- Holds two .nz domain name registrations
- Member of NZ Association of Scientists
- Employed by the NZ Government (Ministry of Economic Development), consequently:
- NZ representative on the Governmental Advisory Committee of ICANN
- Member of IPv6 Steering Group and administration team
- Officer's Honorarium for InternetNZ.

Name: **Jamie Baddeley**
Position: Vice President, InternetNZ
Term: AGM 2009 - AGM 2012
Declaration Date: 28 August 2007, updated 6 August 2009
Interests:

- Employee, FX Networks Ltd
- FX Networks are the ISP for both InternetNZ and NZRS
- Board member, ISPANZ
- Owner and Director of Viewpoint Consulting Ltd
- Viewpoint Consulting Ltd is a shareholder of FX Networks Ltd
- Registrant of vpc.co.nz, is.org.nz, internetstandards.org.nz

- Member of the New Zealand IPv6 Steering Group
- Officer's Honorarium for InternetNZ.

# Councillors

Name: **Liz Butterfield**
Position: Councillor, InternetNZ
Term: AGM 2009 - AGM 2010
Declaration Date: 24 August 2007, updated 10 August 2009
Interests:

- Managing Director Hector's World® Ltd
- Member of NetSafe Inc.
- Holds 3 .nz domain names.

Name: **Donald Clark**
Position: Councillor, InternetNZ
Term: AGM 2008 – 2011
Declaration Date: 20 April 2009
Interests:

- Holds several .nz domain name registrations
- CEO of REANNZ

Name: **Michael Foley**
Position: Councillor, InternetNZ
Term: AGM 2009 - AGM 2012
Declaration Date: 25 August 2007, updated 2 June 2009.
Interests:

- Director of Voco Limited
- Vice Chairman of TUANZ Board
- Director of Domain Name Commission Ltd
- Domain Name Commission Director's fees
- Holder of .nz domain names
- Frequently contracted in consultancy or advisory capacity by public sector agencies (including MED, Commerce Commission, SSC and others)
- Councillor's Honorarium for InternetNZ.

Name: **Neil James**
Position: Councillor, InternetNZ
Term: AGM 2008 – 2010
Declaration Date: 28 August 2008
Interests:

- Deputy Chair, Advanced Network Capability Build Advisory Panel
  Member of Identity and Access Management for Education and Research (IMAGER)
- Member of the BeSTGRID Steering Group
- Supporting fibre development in the Dunedin region
- Fellow of NZCS
- Councillor's Honorarium for InternetNZ

Name:  **Hamish MacEwan**
Position: Councillor, InternetNZ
Term: AGM 2009 - AGM 2012
Declaration Date: 24 August 2007; updated 21 August 2009
Interests:

- Self employed Open ICT consultant
- Works part-time as a recruitment consultant with SearchWorks
- Registrant of sundry .nz domains
- Councillor's Honorarium for InternetNZ.

Name: **Jonny Martin**
Position: Councillor, InternetNZ
Term: AGM 2008 - AGM 2010
Declaration Date: 28 August 2007, updated 6 March 2009
Interests:

- Employee of Packet Clearing House
- Shareholder of FX Networks Ltd
- Director of the Asia Pacific Internet Association (APIA)
- Member of NZNOG and APRICOT organising committees
- Hold a number of .nz and .net domain names
- Councillor's Honorarium for InternetNZ.

Name:  **Judith Speight**
Position: Councillor, InternetNZ
Term: AGM 2009 - AGM 2010
Declaration Date: 27 August 2007, updated 2 June 2009
Interests:

- Executive Director of Accelerating Auckland Inc.
- Director and shareholder of ITT WRKZ Limited.
- Holder of several .nz domain name registrations
- Carers NZ Trustee
- NACCQ Councillor
- Councillor's Honorarium for InternetNZ.

Name: **Chris Streatfield**
Term: AGM 2008 - AGM 2011
Declaration Date: 28 August 2007
Interests:

- 1 gTLD domain name and 1 .nz domain name
- Member of the Institute of Directors
- Councillor's Honorarium for InternetNZ.

Name: **Nathan Torkington**
Term: AGM 2009 - AGM 2011
Declaration Date: 1 October 2009
Interests:

- Kiwi Foo Conference organiser.

- Member of the advisory board to the Government Information Systems group within the Department of Internal Affairs.
- Member of the Silverstripe advisory board.
- Member of the Industry Advisory Board of the Auckland Bioengineering Institute.
- Founder of Open New Zealand
- Sits on the Library Information Advisory Commission.
- Member of the Health Information Advisory Committee.
- Blogger for O'Reilly Media.
- Past consultant for Telecom New Zealand on innovation, and may continue to do so in the future.
- Fortnightly speaker on Radio New Zealand National.
- Advisor to the American cloud computing startup Opscode.
- Advisor to the American open source statistics software company REvolution Computing.
- Works with Deloitte running an innovation event.

Name: **Michael Wallmannsberger**
Term: AGM 2008 - AGM 2011
Declaration Date: 31 July 2006, updated 2 June 2009
Interests:

- Employee of ASB Bank Limited
- Member of the New Zealand Labour Party
- .nz domain name registrant
- Member of the Standards Council
- Member of the Institute of Directors
- Shareholder/Director, Wallmannsberger Ltd
- Shareholder/Director, Yellow Brick Investments Ltd
- Councillor's Honorarium for InternetNZ.

**InternetNZ**

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**MINUTES OF COUNCIL MEETING: 21 August 2009**

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|---|---|
| **Status:** | Draft |
| **Present:** | Frank March (President), Jamie Baddeley (Vice President), Donald Clark, Michael Foley, Liz Butterfield, Neil James, Hamish MacEwan, Jonny Martin, Judith Speight, Chris Streatfield, Michael Wallmannsberger |
| **In Attendance:** | Richard Currey (INZ Chief Executive Officer), Susi Fookes (SSU Manager), Sandra Glasgow (Minute Taker), Marilyn Cade (INZ Member), Donna Hiser (NZRS Chair), Jay Daley (NZRS Chief Executive Officer), Joy Liddicoat (Acting DNCL Chair), Alison McKenzie (Senior Support Analyst), Keith Davidson (External Relations) |
| **Meeting Opened:** | *The President formally opened the meeting at 9.55am.* |

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The President opened the meeting by congratulating all reappointed Councillors and confirming the appointment of new Councillor, Nathan Torkington. Marilyn Cade, an InternetNZ member from Washington DC was also welcomed.

## 1.    Working Session

**Set 2010 Council Meeting Dates**
Fridays were confirmed as the preferred days for Council meetings with a request that date changes should be given well in advance. Assurance was given that the proposed dates have been checked to ensure they don't conflict with other known events e.g. ICANN.

**AP 17/09:**    Susi to circulate a date for the Christmas party via email for Councillors to confirm their availability.

**RN 34/09:**    THAT the proposed dates for the 2010 and 2011 Council meetings be accepted as the formal meeting dates of Council.

(President/Vice President)
**CARRIED U**

**Managing Conflicts of Interest**
Richard Currey presented an amended InternetNZ Council Member Role Description. The amended description was based on the work done by Rose Percival but removed all mention or reference to the Executive Board. The amended role description will serve as an interim document until a final structure for InternetNZ is decided.

The President asked that a calendar of Council meetings noting key Council business be published with the Council papers and on the InternetNZ website for members to view. This is to include an annual review of the Council role description.

**AP 18/09:**    Susi is to circulate a calendar of Council business to Councillors for amendments/comments before being publishing online.

There was a short discussion on the InternetNZ brand. Cr Clark suggested InternetNZ undergo a 'stock take' in regards to brand clarity, such as the one done at REANNZ which Cr Clark outlined to Council.

Cr Butterfield expressed her interest in being involved in any brand clarity work.

**AP 19/09:** Cr Clark, Cr Butterfield and Richard Currey to talk about brand clarity and report to the next Council Meeting.

**RN 35/09:** THAT the amended InternetNZ Council Members Role be accepted and published on the InternetNZ website.

(President/Cr Wallmannsberger)
**CARRIED U**

**AP 20/09:** President with staff support is to develop a role description for Council (as opposed to a Council Member role description) after the Strategic Planning Day, then define the job description for the Chief Executive Officer and bring to EVOTE.

**Administration Policies**
The SSU Manager presented a draft InternetNZ Administration Policy for discussion.

The President noted that travel and accommodation should be organised through the office, where possible. Susi informed the meeting that InternetNZ will organise the best possible deal to get Councillors to meetings and will leave the return flights as flexi fares in case changes are necessary. The rationale behind this is to make savings, and to know where and when Councillors are travelling.

It was requested that the expense claim process be amended to read, *'Councillors are welcome to claim back any reasonable **and actual** expenses occurred from InternetNZ business.'*

**Membership Engagement**
There was a lengthy discussion on how best to engage with members following the interest in the election. There is a requirement for ongoing work in this area and Richard advised that he is currently reviewing the website and suitable tools to involve the members.

*11.00am - Cr Speight gave her apologies for needing to excuse herself and left the meeting.*

*11.00am - Working Session Ends.*

**2. Apologies**
Council received apologies from Nathan Torkington.

**3. Declaration of Councillors Interests**
The Vice President informed the meeting that he is a member of the IPv6 Steering Group. Cr MacEwan advised that he is no longer contracted to MED and has begun part-time work as a recruitment consultant with SearchWorks.

*Councillors are reminded to provide written confirmation of any changes to the register to* susi@internetnz.net.nz.

*11.03am – 11.06am – Cr Streatfield left the meeting*
*11.05am – Cr Clark left the meeting*

**4. Agenda Consideration – In Committee Items**
Richard Currey requested that the Premises report be discussed in committee.

## 5.    Consent Agenda Item

Cr Streatfield advised that consent agenda items should not include papers for discussion. Only papers for information should be included.

**RN 36/09:**     THAT the minutes of the meeting held on 19 June 2009 be received and adopted as a true and correct record.

(President/Cr Streatfield)
**CARRIED U**


## EVOTES

There have been eight e-votes conducted since the last Council Meeting:

| Evote: | | For: | Abstain: |
|---|---|---|---|
| 0906291 | Cr Clark/Cr Foley: THAT Council approves the recommendation of the Interim Management Committee to contract Richard Currey as InternetNZ Acting Chief Executive for an initial term of three months in accordance with the duties and authorities set out in the attached briefing, noting that the costs of this contract fall within Budgeted expenditure. | Liz Butterfield Neil James Pete Macaulay Michael Foley Donald Clark Hamish MacEwan Stewart Fleming Michael Wallmannsberger Chris Streatfield Jamie Baddeley Judith Speight Jonny Martin | |
| 0906292 | Cr Clark/Cr Foley: THAT Council approves the recommendation of the Interim Management Committee to extend the contract with Richard Currey as InternetNZ Acting Chief Executive for three months to 31 October 2009. | Liz Butterfield Neil James Pete Macaulay Michael Foley Donald Clark Hamish MacEwan Stewart Fleming Michael Wallmannsberger Chris Streatfield Jamie Baddeley Judith Speight Jonny Martin | |
| 0907031 | Cr James/Cr Wallmannsberger: THAT the Shared Services Unit Manager be appointed the Returning Officer for the 2009 InternetNZ elections and Council evotes and any by-elections during the ensuing year. | Michael Foley Neil James Jamie Baddeley Hamish MacEwan Donald Clark Jonny Martin Chris Streatfield Frank March Stewart Fleming Liz Butterfield | |

| 907032 | President/Cr Wallmannsberger: THAT Donna Hiser be appointed Chair of NZRS at the 2009 AGM. | Michael Foley Jamie Baddeley Michael Wallmannsberger Judy Speight Frank March Neil James Liz Butterfield Hamish MacEwan Jonny Martin Stewart Fleming | Donald Clark |
|---|---|---|---|
| 0907033 | President/Cr Wallmannsberger: THAT Donna Hiser be the NZRS Chair representative on the Appointments Panel during the coming month. | Michael Foley Jamie Baddeley Michael Wallmannsberger Judy Speight Frank March Neil James Liz Butterfield Hamish MacEwan Jonny Martin Stewart Fleming | Donald Clark |
| 0907171 | President/Vice President: THAT Joy Liddicoat be reappointed to the DNCL Board for a three year term. | Michael Foley Michael Wallmannsberger Jonny Martin Frank March Neil James Chris Streatfield Liz Butterfield Stu Fleming Judy Speight Hamish MacEwan Jamie Baddeley | |
| 0907172 | President/Vice President: THAT Doug Mercer be reappointed to the NZRS Board for a three year term. | Michael Foley Michael Wallmannsberger Jonny Martin Frank March Neil James Chris Streatfield Liz Butterfield Stu Fleming Judy Speight Hamish MacEwan Jamie Baddeley | |

| 090724 | President/Vice President: THAT David Wright be appointed to the NZRS Board for a three year term. | Frank March |
|---|---|---|
| | | Michael Foley |
| | | Chris Streatfield |
| | | Donald Clark |
| | | Pete Macaulay |
| | | Neil James |
| | | Jamie Baddeley |
| | | Judy Speight |
| | | Michael Wallmannsberger |
| | | Liz Butterfield |
| | | Jonny Martin |
| | | Stewart Fleming |
| | | Hamish MacEwan |

**RN 37/09:** THAT the e-votes listed above, be ratified.

(Cr Wallmannsberger/Cr Martin)
**CARRIED U**

## 6. Matters Arising from the Minutes

AGM minutes should be accepted at the AGM not at Council meetings.

The President requested that completed action points be added back into the Register of Action Points Arising.

Council previously asked that only outstanding action points were to be included in the Register of Action Points, they asked that a full list of actions be provided to Council from now on.

It was requested that when the meeting goes into committee that the minute taker records in the minutes a brief reason why.

Action points 10/09 and 11/09 are ongoing.

*11.18am – Cr Clark rejoined the meeting.*

13/09 – *'Chief Executive to present first draft of review on continuing a Cyberlaw Fellowship Partnership with Victoria University.'* The new Cyberlaw Fellow starts on 28th August. Richard Currey and Simon Riley have met with representatives from Victoria University three times and Simon will have the first draft of the review ready for the next Council meeting.

07/09 – *'SSU Manager to prepare amended TUANZ/InternetNZ relationship report and arrange for publication.'* The President commented that at the March meeting, Council agreed that the amended TUANZ/InternetNZ relationship report, excluding the financials would be published, yet at the June meeting, Council declined to receive the report. This leaves the question of what to do with the report now.

*11.31am to 11.45am - Council went into committee to discuss the President's informal meetings with TUANZ representatives.*

**AP 21/09:** Richard to draft an open and transparent report publishing policy and submit to Council for discussion.

**RN 38/09:** THAT the Westlake report on the TUANZ/INZ relationship be published on the website once the financial information has been excluded.

(President/Cr MacEwan)
**AGAINST:**
**Cr Streatfield, Vice President, Cr Butterfield**

## 7.    Presidents Report

**RN 39/09:**    THAT the Presidents Report be received.

(President/Cr Martin)
**CARRIED U**

The President requested that the Interim Management Committee be abolished, at the request of Richard Currey. Cr Streatfield asked whether a final set of minutes for the committee will be circulated and expressed his opinion that the minutes should have been circulated prior to the AGM which was the point that the Interim Management Committee was wrapped up.

**AP 22/09:**    President to circulate minutes of the Interim Management Committee.

**RN 40/09:**    THAT the Interim Management Committee is abolished and THAT the Acting Chief Executive report directly to Council.

(Cr Foley/Cr MacEwan)
**CARRIED U**

Cr MacEwan expressed concern over the changes occurring such as the abolishment of the Interim Management Committee, the change in the reporting lines for the Chief Executive and the change in the Audit and Risk Committee. The President advised that Audit and Risk Committee is the responsibility of Council and Cr Streatfield has the President's full confidence.

Cr Streatfield advised that the chairs of all committees should be reconfirmed on a yearly basis. The President then invited other Council members to make the motion appointing a new chair of Audit and Risk.

**RN 41/09:**    THAT Chris Streatfield is appointed chair/convener of the Audit and Risk Committee.

(Cr MacEwan/Vice President)
**CARRIED U**

**RN 42/09:**    THAT thanks be given to Cr Wallmannsberger, Cr Foley and Cr Speight for their previous work on the Audit and Risk Committee.

(President/Cr Butterfield)
**CARRIED U**

**RN 43/09:**    THAT Cr Foley and Cr Clark join Cr Streatfield to form the Audit and Risk Committee.

(Cr Streatfield/Cr Wallmannsberger)
**CARRIED U**

*11.59am – Donna Hiser and Jay Daley joined the meeting.*

**AP 23/09:**    Susi to circulate amended ToR for the Audit and Risk Committee and put to EVOTE.

**AP 24/09:**    Susi to have the calendar of Council business reflect a review of Audit and Risk Committee ToR on the first meeting after each AGM.

The President's Report will be completed after the NZRS Report.

## 8.    NZ Registry Services Report

The President congratulated Donna Hiser on her appointment as Chair of the NZRS Board.

Donna spoke to the report outlining that while domain name growth had continued, recovery was not certain to continue.

During June/July Sabastian Castro joined NZRS and the Board believes that the organisation has become more robust since the appointment of both Jay and Sabastian.

David Wright was welcomed officially at the first NZRS board meeting on Thursday.

Donna handed out a report on the liquidity policy of NZRS for Council to review and discuss. The President noted that liquidity policies are a group issue and a paper on liquidity will be available at the strategic planning day. He asked Donna if it is necessary to have the NZRS policy as a confidential report. Jay noted that the policy as it currently stands gives reference to financial information and it is for that reason that it remains a confidential document. Donna will look into the possibility of producing two policies; one excluding financial information for public release and one including financial information which will remain confidential.

The President thanked Donna and Jay for the work their team did at the InternetNZ AGM and ICANN.

Donna offered their help in future Councillor induction around NZRS.

**RN 44/09:**     THAT the NZRS first quarter report for 2009-2010 be received.

(Cr Streatfield/Cr Foley)
**CARRIED U**


*12.22pm – Donna Hiser and Jay Daley left the meeting.*

**9.     Presidents Report continued**
Council discussed the Digital Opportunities Trust (DOT) and Grants Committee and the President deferred the conversation until the CEO's report.

**AP 25/09:**     President to talk to Fellows regarding a review of the Fellowship process.

*12.32pm – 1.02pm – Lunch Break*

*1.02pm – Jay Daley, Donna Hiser, Joy Liddicoat and Alison McKenzie joined the meeting.*

**10.     Domain Name Commission Limited Report**
Joy spoke to the report then opened the floor to questions. The President asked for clarification of the new security role. Joy informed the meeting that Debbie had been participating in some interagency groups and there had been increasing pressure for DNCL to be more active in the security areas.

*1.10pm – Cr Speight rejoined the meeting.*

Joy noted that Debbie Monahan is currently attending APTLD and Alison McKenzie is presenting in her absence.

Alison noted that the domain name space is still growing. Consultation of the IDN policy has started with submissions being received. Feedback is very positive.

Cr Streatfield asked what drove the idea of increasing the search functionality and was informed that the .nz Dispute Resolution Policy requires proof of unfair registrations and trends could be assessed using the increased functionality.

The President and Cr Clark expressed their concern over the lack of feedback in regards to the Privacy policy review and asked whether a survey company should be employed to find out why

there is silence in the community. The President also requested that a column be added to the DRS statistics report to show how many disputes are currently in the system.

**AP 26/09:** DNCL to add column to their DRS Statistics report to reflect how many disputes are currently in the system.

The .nz is our home campaign is going well. There have been increased enquiries to the DNC office.

Debbie continues to closely engage with the Bankers Association and can report that .bank is progressing having now appointed a Registrar.

**RN 45/09:** THAT the DNCL first quarter report for 2009-2010 be received.

Cr Streatfield/Cr Martin)
**CARRIED U**

**RN 46/09:** THAT the DNCL May 09 monthly report be received.

Cr Streatfield/Cr Martin)
**CARRIED U**

**RN 47/09:** THAT the DNCL June 09 report be received.

(Cr Streatfield/Cr Martin)
**CARRIED U**

*1.31pm – Joy Liddicoat, Alison McKenzie, Jay Daley and Donna Hiser left the meeting.*

## 11. CEO report
The CEO spoke to the report.

**Financials**
Cr Clark noted that most of the financial results showed an under-spend against budget and asked if this was a timing issue or an issue with our planning. Richard advised that budgets have now been phased so should reflect a more accurate result. He informed the meeting that there is going to be a discrepancy in the results due to the SSU not receiving the additional income they had budgeted from the DDC and TUANZ. The general consensus of Council is that they are very happy with the financial reports they are receiving. Cr Streatfield asked that the column in the financials called '$ over budget' be changed to read 'variance'.

**AP 27/09:** Accounting Technician to change financial reports to reflect the column heading 'variance' rather than '$ over budget'.

**RN 48/09:** THAT the consolidated group financial statements for the first quarter of 2009-2010 be received, and

THAT the InternetNZ financial statements to June 2009 be received.

(President/Cr Martin)
**CARRIED U**

**Calendar**
The Strategic Planning day has been set for 1 October and it was agreed that the President should invite all Chairs and Boards.

**AP 28/09:** President to invite all boards and chairs to join the strategic planning day on 1 October 2009.

The Acting Chief Executive's contract currently expires at the end of October and it was requested that this be extended until the end of March to allow sufficient time to interview and contract a permanent Chief Executive. Cr Clark asked if there were any other options available, such as accelerating the recruitment process. After discussion, it was agreed to extend the current Chief Executive's contract.

**RN 49/09:** THAT the Chief Executive's current contract be extended, if necessary, until 31 March 2010.

<div align="right">(President/Cr Streatfield)<br>**CARRIED U**</div>

**Membership Privacy Issues**
Currently, InternetNZ doesn't have a membership privacy statement. Council agreed that there should be a privacy statement issued to members upon joining and for existing members upon renewal of membership. Historically members could view the membership lists in the office in the presence of a staff member, however this disadvantages those members who do not live in Wellington It is felt that members should be able to choose whether their name will be published or not. Details of members who opt not to have their names published should only be available to staff of InternetNZ. Council suggested that Richard speak to the Deputy Privacy Commissioner to ensure the proposed privacy policy is adequate.

**AP 29/09:** Richard to speak to Katrine Evans, Deputy Privacy Commissioner regarding the proposed InternetNZ Membership Privacy Policy.

**RN 50/09:** THAT upon no changes from the Deputy Privacy Commissioner, Council approves the Draft Membership Privacy Policy as amended, with opt out option added.

<div align="right">(President/Cr MacEwan)<br>**CARRIED U**</div>

**Membership Working Group**
There was significant discussion regarding the formation of a Membership Working Group (WG) as requested at the AGM.

It was agreed that Council will only be involved as funders and providers of time while also ensuring the WG is set up correctly to allow for fair participation.

*2.33pm – 2.51pm – Break for afternoon tea and informal discussions regarding membership as there were some strong views being expressed.*

It was agreed that the WG should be open to all interested members and that the WG chose its own convener. The first task of the WG should be to confirm its ToR. The WG is required to report to members by 1 March 2010.

**AP 30/09:** President to invite members to register their interest in the working group being established to review membership issues.

**AP 31/09:** President to ensure that the invitation emails make it clear that anyone who wishes to participate will be able to participate.

Cr Streatfield suggested that any decisions of the WG be carried out via EGM not SGM. Cr Wallmannsberger suggested we need voting software we have full confidence in and a review of the the software should be part of the ToR of the Membership WG.

**RN 51/09:** THAT the President send an email invitation to members to join a Membership and Elections Working Group giving an outline of the draft ToR.

**CARRIED U**

**Filtering Working Group**

InternetNZ has been invited by the DIA to look at and comment on their filtering system. The President reminded the meeting that Council signs off on policies but does not make them. Cr Streatfield noted that the historical process for deciding certain positions is that the Chief Executive has a working group for support to make the policies and bring to Council for approval. Cr Wallmannsberger advised that the Society cannot comment as an expert and cannot put any positions forward without membership views. Councillors can be involved in the discussions as members of the Society. The filtering WG is seen as a staff issue and therefore is up to the discretion of staff as to how it is formed. No resolution was needed from Council to form the WG.

**Premises Update**

*3.41pm – 4.07pm - Council went into committee to discuss Richard's premises report due to commercial in confidence. Also discussed were various external relationship opportunities identified by Keith Davidson.*

*3.52pm – Keith Davidson joined the meeting.*

The CEO Report will be continued after the External Relations Update.

## 12. External Relations Update

Keith Davidson spoke to the report outlining a few points of interest. Feedback on the IPv6 Hui has been very positive. Keith was asked to remain involved with the Liz Dengate Thrush Foundation and noted that he will do so in a voluntary capacity. $7,500.00 is going to be available from the NZOS Sponsorship not going ahead and Keith would like to see this allocated to the Pacific Internet Partnership to sponsor attendance at the Linux conference. Keith highly recommended that any Councillors that are available should attend Kiwicon. The Vice President requested that more information be provided regarding the Australia and New Zealand Internet Best Practice Awards.

**AP 32/09:** Keith to provide more information on the Best Practice Awards to the Council discuss mailing list.

**RN 52/09:** THAT the External Relations report be received.

(President/Cr Streatfield)
**CARRIED U**

**RN 53/09:** THAT a vote of thanks be given to Richard Wood and Campbell Gardiner for their efforts organising the IPv6 Hui.

(President/Vice President)
**CARRIED U**
**WITH APPLAUSE**

*4.08pm – 4.11pm – Cr Speight left the meeting.*

## 13. CEO Report continued

**Premises Update continued**

*4.34pm to 4.40pm – Council went into committee to continue discussions on the Premises Update Report due to it being commercial in confidence.*

**RN 54/09:** THAT InternetNZ enters into a lease with the landlord of the Grand Arcade for 6 years and gives approval for the common seal to be used.

(President/Cr MacEwan)
**CARRIED U**

**RN 55/09:** THAT InternetNZ pays for the fitout of the new premises.

(President/Cr Streatfield)
**CARRIED U**


**Membership Update**
*4.44pm to 4.48pm – Council went into committee to discuss new members.*

**RN 56/09:** THAT the new members be approved.

(President/Cr Streatfield)
**CARRIED U**


Cr Streatfield noted that membership renewal invoices should be issued to members before their membership expires on 30 September each year.

**AP 33/09:** Membership renewal invoices to be issued in the first week of September.

**AP 34/09:** President to construct a cover letter to be added to the membership invoices, welcoming the new members to the organisation and noting changes to InternetNZ membership privacy policy.

**RN 57/09:** THAT the Chief Executives report be received.

(President/Cr Martin)
**CARRIED U**

## 14.    Committees of Council

Council discussed creation of a Grants Committee and confirmed that it was appropriate for the CE to be a member of this committee.

*4.45pm – 4.47pm – Cr Foley left the meeting.*

**AP 35/09:** Draft ToR and procedures for a Grants Committee to be created and circulated to Council for EVOTE in time to have the committee operational for 1 October 2009.

**RN 58/09:** THAT Council form a Grants Committee with the purpose and role described in the Chief Executive's paper.

(Vice President/Cr Foley)
**CARRIED U**


**RN 59/09:** THAT the members of the Committee be;
   a. The President
   b. The Chief Executive
   c. Councillor

(Vice President/Cr Foley)
**CARRIED U**


**RN 60/09:** THAT the Committee develop for Council's consideration the principles that should drive grants, application criteria and processes, with these being proposed via e-vote.

(Vice President/Cr Foley)
**CARRIED U**


**RN 61/09:** THAT Cr MacEwan be appointed for 12 months as the third member of the Grants Committee.

(President/Vice President)

### 15.    General Business

NZICT is a supplier organisation and Richard Currey asked for advice on whether InternetNZ should join as a member. Council noted that the organisation is in its early days and suggested it should be monitored and that the discussion be ongoing.

*5.04pm to 5.06pm – Council went into committee to discuss membership with NZICT.*

**AP 36/09:**    Chief Executive to continue discussions with NZICT regarding membership and submit a report at the next Council Meeting.

The President thanked Susi and her team for putting together a great AGM.

---

**Next Meeting:**    16 October 2009

**Meeting Closed:**    The meeting closed at 5.07pm.

**Signed as a true and correct record:**

……………………………………………..
**Frank March, President, CHAIR**

# Summary of action points in progress

| March 20 Council Meeting | | |
|---|---|---|
| **Action Point Register** | **Who** | **Status** |
| June 19 Council Meeting 2009 | | |
| AP 13/09 — Chief Executive to present first draft of review on continuing a Cyberlaw Fellowship partnership with Victoria University. | CE | In progess |
| August 21 Council Meeting 2009 | | |
| AP 18/09 — Susi is to circulate a calendar of Council business to Councillors for amendments/comments before being publishing online. | SSUM | In progess |
| AP 19/09 — Cr Clark, Cr Butterfield and Richard Currey to talk about brand clarity and report to the next Council Meeting. | CEO, Cr Butterfield, Cr Clark | In progess |
| AP 20/09 — President with staff support is to develop a role description for Council (as opposed to a Council Member role description) after the Strategic Planning Day, then define the job description for the Chief Executive Officer and bring to EVOTE. | President, CEO | In progess |
| AP 21/09 — Richard to draft an open and transparent report publishing policy and submit to Council for discussion. | CEO | In progess |
| AP 24/09 — President to talk to Fellows regarding a review of the Fellowship process. | President | In progress |
| AP 34/09 — Draft ToR and procedures for a Grants Committee to be created and circulated to Council for EVOTE in time to have the committee operational for 1 October 2009. | CEO | In progess |
| AP 35/09 — Chief Executive to continue discussions with NZICT regarding membership and submit a report at the next Council Meeting. | CEO | In progess |
| AP 34/09 — Draft ToR and procedures for a Grants Committee to be created and circulated to Council for EVOTE in time to have the committee operational for 1 October 2009. | CEO | In progess |

| AP 35/09 | Chief Executive to continue discussions with NZICT regarding membership and submit a report at the next Council Meeting. | CEO | In progess |

## Complete set of action points for 2009

| March 19 Council Meeting 2009 | | | |
|---|---|---|---|
| **Action Point Register** | | Who | Status |
| AP 01/09 | SSU Manager to include register of Action Points in meeting papers. | SSUM | ONGOING |
| AP 02/09 | Development Committee to the Council. | SSUM | Complete |
| AP 03/09 | teleconference on the Council-only list for amendment, and then | SSUM | Complete |
| AP 04/09 | and report back to Council, responding to Cr MacEwan's question "Why | SSUM | Complete |
| AP 05/09 | SSU Manager to work with President to develop Terms of Reference for the Finance Committee, then bring to evote for ratification. | SSUM | NA |
| AP 06/09 | SSU Manager to work with the President to develop a process for dealing with ICANN travel applications. | SSUM | Complete |
| AP 07/09 | SSU Manager to prepare amended TUANZ/InternetNZ relationship Report and arrange for publication. | SSUM | Complete |
| AP 08/09 | SSU Manager to add TUANZ and the Audit and Risk Committee Reports to the next Council agenda, or have them ratified via evote. | SSUM | Complete |
| June 19 Council Meeting 2009 | | | |
| AP 09/09 | Interim Management Committee to provide Council with a clear list of the delegated authorities of the Acting Chief Executive Officer. | IMC | Complete |
| AP 10/09 | Cr Speight to forward all documentation on the Executive Board's work on sponsorship processes to Richard Currey. | Cr Speight | Complete |
| AP 11/09 | Susi to distribute the history book to all major NZ public libraries. | SSUM | Complete |

| | | | |
|---|---|---|---|
| AP 12/09 | SSU Manager to invite a representative from the Department of Internal Affairs to address Council regarding their child pornography filters for ISPs. | SSUM | NA |
| AP 13/09 | Chief Executive to present first draft of review on continuing a Cyberlaw Fellowship partnership with Victoria University. | CE | In progess |
| AP 14/09 | Chief Executive to present a paper to Council on the merits of establishing a grants committee and the potential workings of the committee. | CE | Complete |
| AP 15/09 | SSU Manager to circulate timelines for the AGM to Council Members. | SSUM | Complete |
| AP 16/09 | SSU Manager to check documentation/correct process for appointing the Returning Officer. | SSUM | Complete |
| **August 21 Council Meeting 2009** | | | |
| AP 17/09 | Susi to circulate a date for the Christmas party via email for Councillors to confirm their availability. | SSUM | Complete |
| AP 18/09 | Susi is to circulate a calendar of Council business to Councillors for amendments/comments before being publishing online. | SSUM | In progess |
| AP 19/09 | Cr Clark, Cr Butterfield and Richard Currey to talk about brand clarity and report to the next Council Meeting. | CEO, Cr Butterfield, Cr Clark | In progess |
| AP 20/09 | President with staff support is to develop a role description for Council (as opposed to a Council Member role description) after the Strategic Planning Day, then define the job description for the Chief Executive Officer and bring to EVOTE. | President, CEO | In progess |
| AP 21/09 | Richard to draft an open and transparent report publishing policy and submit to Council for discussion. | CEO | In progess |
| AP 22/09 | President to circulate minutes of the Interim Management Committee. | President | Complete |

| | | | |
|---|---|---|---|
| AP 23/09 | Susi to circulate amended ToR for the Audit and Risk Committee and put to EVOTE. | SSUM | Complete |
| AP 24/09 | President to talk to Fellows regarding a review of the Fellowship process. | President | In progress |
| AP 25/09 | DNCL to add column to their DRS Statistics report to reflect how many disputes are currently in the system. | DNCL | Complete |
| AP 26/09 | Accounting Technician to change financial reports to reflect the column heading 'variance' rather than '$ over budget'. | AT - SG | Complete |
| AP 27/09 | President to invite all boards and chairs to join the strategic planning day on 1 October 2009. | President | Complete |
| AP 28/09 | Richard to speak to Katrine Evans, Deputy Privacy Commissioner regarding the proposed InternetNZ Membership Privacy Policy. | CEO | Complete |
| AP 29/09 | President to invite members to register their interest in the working group being established to review membership issues. | President | Complete |
| AP 30/09 | President to ensure that the invitation emails make it clear that anyone who wishes to participate will be able to participate. | President | Complete |
| AP 31/09 | Keith to provide more information on the Best Practice Awards to the Council discuss mailing list. | KD | Complete |
| AP 32/09 | Membership renewal invoices to be issued in the first week of September. | SSUM | Complete |
| AP 33/09 | President to construct a cover letter to be added to the membership invoices, welcoming the new members to the organisation and noting changes to InternetNZ membership privacy policy. | President | Complete |
| AP 34/09 | Draft ToR and procedures for a Grants Committee to be created and circulated to Council for EVOTE in time to have the committee operational for 1 October 2009. | CEO | In progess |
| AP 35/09 | Chief Executive to continue discussions with NZICT regarding membership and submit a report at the next Council Meeting. | CEO | In progess |

# President's Report to October 2009 Council Meeting

| | |
|---|---|
| **Author:** | Frank March |
| **Status of Paper:** | Final |
| **Recommendation:** | *That the President's report be received.* |

The period since the August meeting has been a time of some reflection and planning, mainly leading up to the Planning Day.

# Activities

### TUANZ
I have reported on a number of occasions about *ad hoc* meetings held with Ernie Newman, TUANZ Executive Director and Chris O'Connell, TUANZ Chair. Following discussions and feedback from the 1 October Planning Day, I have written to Chris O'Connell, responding to Ernie's letter to me of 21 September explaining that InternetNZ has no interest in a merger between the two organisations; suggesting that Ernie and Richard Currey should work together on the list of possible cooperation areas discussed in the Westlake report; and noting that InternetNZ will have a grants application system in place from the end of October. (Appended)

### Meeting with Telecommunications Commissioner
Richard Currey, Jordan Carter and I met with Dr Ross Patterson, the Telecommunications Commissioner, on Friday 2 October. The meeting was prompted on our part by a reference in the letter from Ernie Newman to discussions he has had with Dr Patterson.

We suggested that there are a number of Internet-specific areas that might interest the Commission and are certainly concerns of InternetNZ:

(i)     Data interconnect: specifically the failure of the major New Zealand telcos to connect to the major Internet peering points at the WIX and the AIX. This is of course a matter that has been discussed over a long period and was the subject of a report commissioned by InternetNZ. We noted that despite the conclusions of the report that there were no realistic grounds for government or regulatory intervention, the continuing failure of TelstraClear and TelecomNZ to link was resulting in additional costs to Internet users in New Zealand, increased risks of failure and greater latency.

(ii)    Net neutrality. We noted the recent interest in this issue in the US Congress. InternetNZ is not concerned so much with traffic shaping where this works to the advantage of Internet users of applications such as games and VoIP where low latency is desirable. We are concerned with the possibility of the introduction of differentiated charging for premium access to sources of information as undesirable interference with an open Internet. We agreed that we are not currently aware of any intention on the part of New Zealand carriers to introduce such a regime but recognised the need for vigilance in New Zealand.

(iii)   Data caps and the lack of differentiation between local and international traffic in New Zealand Internet charging models. We noted our concerns that current charging models seem resistant to competition for unknown reasons but that the result is stifling Internet use within New Zealand

and additional costs to providers of information and services, to the extent that many New Zealand webservers are located off-shore.  This of course simply compounds the problem.

We asked to continue the dialogue with the commission on these and other issues as they arose and invited Dr Patterson to have lunch with Council at our next meeting.  I am delighted that he was able to accept.

Finally, we discussed the letter from TUANZ and briefly explained that, having extensively discussed the issues raised at our planning day on 1 October, we would be responding shortly.

**Council Agenda**
As noted in my previous report I have been keen to explore ideas for changes to the agenda of meetings to enhance planning processes. The October meeting agenda is an attempt to reshape our meetings to be more enjoyable and more productive.  The aim is to have a period of relatively unshaped discussion looking at emerging issues and to compress the formal business into an afternoon session.  The intent is to improve over the medium term our appreciation of the strategic environment facing InternetNZ and improve our ability to adapt to issues as they arise.

The October agenda should allow us to recapitulate some of the issues discussed but not fully resolved at the 1 October planning meeting.

**Meetings with Councilors**
As this report is being written I have barely started a series of one-on-one meetings with each Councillor. I hope everyone will find these useful: I know that it will greatly assist me in my thinking about how to increase the value and effectiveness of Council meetings.

# TUANZ Correspondence

This correspondence is commercial in confidence and is only provided to Councillors in hard copy.

**Evote Ratification**

**Author:**     Susi Fookes, Returning Officer

There has been one e-vote conducted since the last Council Meeting:

| Evote: | | For: | Abstain: |
|---|---|---|---|
| 090903 | Cr Streatfield/Cr Clark<br>THAT the amended terms of<br>reference for the Audit and Risk<br>Committee as circulated to Council<br>on 31 August 09 be approved. | Michael Foley<br>Michael Wallmannsberger<br>Hamish MacEwan<br>Chris Streatfield<br>Liz Butterfield<br>Donald Clark<br>Judy Speight<br>Neil James<br>Frank March<br>Jonny Martin | |

**Recommendation:** THAT the e-vote be ratified.

Council
InternetNZ

## Monthly .nz report – for July 2009

### 1.    Statistics

■    The level of active .nz domain names increased from 362,349 to 366,031.  An increase
of 3,682.

A table showing net growth over the last 12 months is shown in Appendix 2.

|  | 30 June 09 | 30 July 09 | Creates | Renewal | Net Change |
|---|---|---|---|---|---|
|  |  |  |  |  |  |
| .ac | 1,650 | 1,676 | 47 | 357 | 26 ▲ |
| .co | 312,424 | 315,703 | 7,886 | 61,918 | 3279 ▲ |
| .cri | 15 | 15 | 0 | 3 | 0 ● |
| .geek | 877 | 887 | 30 | 202 | 10 ▲ |
| .gen | 1,216 | 1,219 | 26 | 302 | 3 ▲ |
| .govt | 992 | 996 | 7 | 904 | 4 ▲ |
| .health | 3 | 4 | 1 | 0 | 1 ▲ |
| .iwi | 69 | 69 | 1 | 15 | 0 ● |
| .maori | 560 | 568 | 16 | 86 | 8 ▲ |
| .mil | 21 | 21 | 0 | 4 | 0 ● |
| .net | 20,613 | 20,774 | 479 | 4,091 | 161 ▲ |
| .org | 21,017 | 21,192 | 434 | 4,241 | 175 ▲ |
| .parliament | 6 | 7 | 1 | 6 | 1 ▲ |
| .school | 2,886 | 2,900 | 22 | 1,224 | 14 ▲ |
| Total | 362,349 | 366,031 | 8,950 | 73,353 | 3682 ▲ |
| Growth over previous month | 3,790 (1.1%) | 3,682 (1.0%) |  |  |  |

### Registry Performance

■    **SRS % Availability and Performance**

| Aug 08 | Sept 08 | Oct 08 | Nov 08 | Dec 08 | Jan 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 99.97 | 99.98 | 99.91 | 99.99 | 100 | 99.96 | 99.92 | 99.99 | 99.95 | 99.95 | 100 | 100 |

Outages during month greater than 5 minutes:        Nil

| Transaction | Average Response Times (in seconds) | | |
|---|---|---|---|
| | *As per SLA* | *July 2009* | *Av last 12 months* |
| Domain Details Query | 0.5 | 0.04 | 0.04 |
| Domain Update | 0.8 | 0.33 | 0.39 |
| Domain Create | 0.8 | 0.38 | 0.44 |
| Get Message | 0.5 | 0.05 | 0.04 |
| WHOIS | 0.5 | 0.09 | 0.12 |
| UDAI Valid Query | 0.5 | 0.12 | 0.15 |

- **DNS % Availability and Performance**

**Server           % Availability**

| | Oct 08 | Nov 08 | Dec 08 | Jan 08 | Feb 08 | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 |
|---|---|---|---|---|---|---|---|---|---|---|
| **NS1** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS2** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS3** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS4** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS5** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS6** | 100 | 99.97 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS7** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |

## Performance Stress Testing

Measurements are in milli-seconds.

| DNS | Target | UDP transactions | | | | | | TCP transactions | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | July 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | July 09 |
| **NS1** | **<5 / <50** | 0.04 | 0.04 | 0.04 | 0.04 | 0.04 | 0.05 | 0.15 | 0.14 | 0.15 | 0.14 | 0.15 | 0.16 |
| **NS2** | **<5 / <50** | 0.05 | 0.05 | 0.05 | 0.05 | | | 0.15 | 0.16 | 0.16 | 0.15 | | |
| **NS2a** | | | | | 0.05 | 0.05 | 0.05 | | | | 0.14 | 0.14 | 0.15 |
| **NS2b** | | | | | 0.04 | 0.04 | 0.05 | | | | 0.14 | 0.14 | 0.14 |
| **NS3a** | **<5 / <50** | 0.04 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.15 | 0.15 | 0.14 | 0.14 | 0.15 | 0.15 |
| **NS3b** | **<5 / <50** | 0.04 | 0.05 | 0.04 | 0.04 | 0.04 | 0.04 | 0.14 | 0.14 | 0.14 | 0.14 | 0.14 | 0.14 |

### *SRS Zone Pushes*

These figures show the average time taken from the point that the first Primary begins the zone push to the time that the last of the secondary's acknowledges that it is up to date.

| Measurement | Nov 08 | Dec 08 | Jan 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 |
|---|---|---|---|---|---|---|---|---|---|
| Average Time (sec) | 284 | 287 | 231 | 170 | 162 | 168 | 167 | 61 | 55 |

## 2.    .nz Policies and Procedures

- Consultation continued on the IDN Sunrise Period policy.  Submissions close in August and as at the date of this report one submission had been received.  The consultation paper, and submission, can be seen at http://dnc.org.nz/story/30341-29-1.html.

## 3.    Registrar Authorisation and Connection

| Registrars authorised | 71 |
|---|---|
| Registrars connected | 68 |

Number authorised during the month: Nil
Number de-authorised during the month: One – 5Star Net, voluntary de-authorisation
Number connected during the month: Nil

## 4.    Other .nz matters

- A meeting of the DNCL Board was held on Thursday 2 July.  The minutes are online at http://dnc.org.nz/content//Minutes_2_July_2009.html
- The inaugural AGM of Domain Name Commission Limited was held on 30 July 2009 with Peter Macaulay, President, attending as the shareholder representative.

## 5.    Dispute Resolution Service

|  | Nov 08 | Dec 08 | Jan 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | June 09 | July 09 |
|---|---|---|---|---|---|---|---|---|---|
| **Valid Complaints Received** | 6 | 3 | 3 | 6 | 5 | 3 | 5 | 3 | 2 |
| **Pre-mediation settlement** | 2 | 1 | 2 | 1 | 0 | 2 | 1 | 1 | 1 |
| **Sent to Mediation** | 1 | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 1 |
| ▪   **Settled at Mediation** | 0 | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 |
| **Referred to Expert** | 6 | 2 | 1 | 1 | 1 | 1 | 0 | 0 | 3 |
| ▪   **Transferred** | 2 | 3 | 2 | 1 | 1 | 0 | 1 | 0 | 3 |
| ▪   **Dismissed** | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 |
| **Withdrawn** | 0 | 0 | 2 | 1 | 3 | 0 | 4 | 1 | 1 |

## 6.    DNC Office

- The new look DNC website went live to coincide with the launch of the .nz awareness campaign.  This includes a new logo which is being used to brand Domain Name Commission Limited in conjunction with the ".nz is our home" branding.
- Over 30 applications were received for the position of Manager Compliance and Security.  Paul McKitrick, currently with the Centre for Critical Infrastructure Protection, was appointed to the role and commences work with DNCL on 7 September 2009.


Joy Liddicoat
Acting Chair, DNCL

Council
InternetNZ

**Monthly .nz report – for August 2009**

**1.    Statistics**

- The level of active .nz domain names increased from 366,031 to 370,084.  An increase of 4,053.

| | 31 July 09 | 31 Aug 09 | Creates | Renewal | Net Change |
|---|---|---|---|---|---|
| | | | | | |
| .ac | 1,676 | 1,691 | 30 | 367 | 15 |
| .co | 315,703 | 319,397 | 8,099 | 61621 | 3694 |
| .cri | 15 | 15 | 0 | 3 | - |
| .geek | 887 | 905 | 37 | 251 | 18 |
| .gen | 1,219 | 4 | 0 | 0 | - |
| .govt | 996 | 1236 | 32 | 318 | 17 |
| .health | 4 | 1,000 | 6 | 909 | 4 |
| .iwi | 69 | 69 | 0 | 12 | - |
| .maori | 568 | 565 | 13 | 101 | -3 |
| .mil | 21 | 22 | 1 | 5 | 1 |
| .net | 20,774 | 20,931 | 537 | 4086 | 157 |
| .org | 21,192 | 21,321 | 428 | 4163 | 129 |
| .parliament | 7 | 7 | 0 | 7 | - |
| .school | 2,900 | 2,921 | 31 | 1240 | 21 |
| Total | 366,031 | 370,084 | 9,214 | 73,083 | 4053 |
| **Growth over previous month** | 3,682 (1.0%) | 4,053 1.1% | | | |

**Registry Performance**

- **SRS % Availability and Performance**

| Sept 08 | Oct 08 | Nov 08 | Dec 08 | Jan 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 | Aug 09 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 99.98 | 99.91 | 99.99 | 100 | 99.96 | 99.92 | 99.99 | 99.95 | 99.95 | 100 | 100 | 99.58 |

SLA standard for availability not met for August

Outages during month greater than 5 minutes:        Three

| Transaction | Average Response Times (in seconds) | | |
|---|---|---|---|
| | *As per SLA* | *August 2009* | *Av last 12 months* |

| | | | |
|---|---|---|---|
| Domain Details Query | 0.5 | 0.04 | 0.04 |
| Domain Update | 0.8 | 0.33 | 0.39 |
| Domain Create | 0.8 | 0.38 | 0.44 |
| Get Message | 0.5 | 0.05 | 0.04 |
| WHOIS | 0.5 | 0.09 | 0.12 |
| UDAI Valid Query | 0.5 | 0.12 | 0.15 |

- **DNS % Availability and Performance**

**Server**         **% Availability**

| | Nov 08 | Dec 08 | Jan 08 | Feb 08 | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 | Aug 09 |
|---|---|---|---|---|---|---|---|---|---|---|
| **NS1** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS2** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS3** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS4** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS5** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS6** | 99.97 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| **NS7** | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |

## Performance Stress Testing

Measurements are in milli-seconds.

| DNS | Target | UDP transactions | | | | | | TCP transactions | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | August 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | Jun 09 | August 09 |
| **NS1** | **<5 / <50** | 0.04 | 0.04 | 0.04 | 0.04 | 0.04 | 0.05 | 0.15 | 0.14 | 0.15 | 0.14 | 0.15 | 0.16 |
| **NS2** | **<5 / <50** | 0.05 | 0.05 | 0.05 | 0.05 | | | 0.15 | 0.16 | 0.16 | 0.15 | | |
| **NS2a** | | | | | 0.05 | 0.05 | 0.05 | | | | 0.14 | 0.14 | 0.15 |
| **NS2b** | | | | | 0.04 | 0.04 | 0.05 | | | | 0.14 | 0.14 | 0.14 |
| **NS3a** | **<5 / <50** | 0.04 | 0.05 | 0.05 | 0.05 | 0.05 | 0.05 | 0.15 | 0.15 | 0.14 | 0.14 | 0.15 | 0.15 |
| **NS3b** | **<5 / <50** | 0.04 | 0.05 | 0.04 | 0.04 | 0.04 | 0.04 | 0.14 | 0.14 | 0.14 | 0.14 | 0.14 | 0.14 |

### *SRS Zone Pushes*

These figures show the average time taken from the point that the first Primary begins the zone push to the time that the last of the secondary's acknowledges that it is up to date.

| Measurement | Mar 09 | Apr 09 | May 09 | Jun 09 | Jul 09 | Aug 09 |
|---|---|---|---|---|---|---|
| Average Time (sec) | 162 | 168 | 167 | 61 | 55 | 54 |

## 2.    .nz Policies and Procedures

▪    Consultation closed on 24 August on the IDN Sunrise Period policy.  Three submissions were received and can be seen at http://dnc.org.nz/story/30341-29-1.html.  The WG will be considering these submissions and making a recommendation to the DNCL Board.

▪    A consultation on the possible introduction of additional .nz search functionality commenced in August and goes until 27 October 2009.  At the time of writing, three submissions had been received.  The consultation paper and submissions can be seen at http://www.dnc.org.nz/additional-search.

## 3.    Registrar Authorisation and Connection

| | |
|---|---|
| Registrars authorised | 72 |
| Registrars connected | 68 |

## 4.    Other .nz matters

•    The awareness of ..nz campaign continued with advertisements placed on the MetService, MSN and Flossie sites.  Results received indicate a relatively high click-through rate.  Since the campaign launched in July over 6,000 clicks through to the DNC campaign page have been recorded.

## 5.    Dispute Resolution Service

| | Nov 08 | Dec 08 | Jan 09 | Feb 09 | Mar 09 | Apr 09 | May 09 | June 09 | August 09 |
|---|---|---|---|---|---|---|---|---|---|
| **Valid Complaints Received** | 3 | 3 | 6 | 5 | 3 | 5 | 3 | 2 | 8 |
| **Pre-mediation settlement** | 1 | 2 | 1 | 0 | 2 | 1 | 1 | 1 | 0 |
| **Sent to Mediation** | 2 | 2 | 1 | 2 | 1 | 2 | 2 | 1 | 0 |
| ▪    **Settled at Mediation** | 0 | 0 | 1 | 2 | 0 | 0 | 1 | 0 | 0 |
| **Referred to Expert** | 2 | 1 | 1 | 1 | 1 | 0 | 0 | 3 | 0 |
| ▪    **Transferred** | 3 | 2 | 1 | 1 | 0 | 1 | 0 | 3 | 3 |
| ▪    **Dismissed** | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Withdrawn** | 0 | 2 | 1 | 3 | 0 | 4 | 1 | 1 | 0 |

As at the end of August, there were 12 disputes progressing through the .nz DRS.

## 6.    DNC Office

▪    The DNC attended the APTLD meeting in Beijing on 20 and 21 August.  A copy of the travel report is enclosed as Appendix 1.

▪    Stuart Anderson's last day with the DNC Office as Compliance Officer was on 31 August. Stuart has been working part time with the DNC for a few years and he will be missed by the team.

Joy Liddicoat
Acting Chair, DNCL

**APTLD Meeting Beijing**
**20-21 August 2009**

This was the second APTLD meeting of the year, following the Annual Meeting held in Manila in February.

A copy of the agenda, along with the presentations and communiqué, can be seen online at www.aptld.org. This report highlights some of the presentations given and issues discussed.

Prof Qian Hualin CNNIC welcomed people to Beijing for the APTLD meeting, commenting that he was pleased that their dream had been realised today in cooperating with a wider group of top level domains. China are now doing more internationally, bringing their perspective and influence. CNNIC appreciate the opportunity to allow that which APTLD facilitates, to share experience and learn from each other. Prof Hualin commented that China are ready to have more involvement, and give more support, to APTLD in an active way.

As is the usual practice at APTLD, the meeting heard about ICT development and adoption of the Internet in the host country, China. Ms Cui Shu Tian, Ministry of Industry and Information, gave an interesting overview of the Internet in China including some staggering figures. From New Zealand, it is interesting to hear that about about 93% of Internet users in China are broadband users – a figure that many countries would be proud of.

One area that many ccTLD managers are trying to find an effective solution for is phishing. As part of a general update on CNNIC activities, Jian Zhang spoke about an anti-phishing initiative which works to stop phishing .cn domain names from being resolved. Known as the "Anti-Phishing Website Union", the group comprises banks, security companies, e-commerce organisations, domain name registration companies etc, with the secretariat being operated by CNNIC. This group has established a rapid handling mechanism and active prevention to battle phishing.

Established in August 2008, the group stopped the resolution of over 3,600 phishing .cn domain names in the first five months. During December, a peak period for phishing, an average of 60 phishing websites were handled each day. To date, there have been over 5,000 reports to the group with 4,500 names suspended.

Tina Dam, ICANN, and Chris Disspain, ccNSO Chair, took a session on the IDN Fast Track.

Tina outlined the work being done to be ready to launch after the Seoul ICANN meeting. This included establishing a DNS Stability Panel (with a contractor designated and panel members to be hired and briefed); linguistic related processes developed as needed, some with a UN focus; online request system is in the last development steps and then subject to legal review and testing processes; work on supporting material such as establishing a support function and a revision of information at the IDN Fast Track website.

It was noted that the relationship with ICANN is an outstanding issue with three options being proposed from a mandatory arrangement similar to an accountability framework (AF), through an exchange of letters (EOL) to check boxes in the online request system.

Tina commented that it was likely to be the more formal requirement of an AF or EOL but this needs to be finalised by the Board in Seoul. Fees and costs are also outstanding with a processing fee and annual fee being proposed.

Chris Disspain then gave a ccNSO perspective on the IDN issue – with a note that staff are working on this but there is no knowledge of what the Board will decide.

Many of the issues raised by Chris reflect the discussion at the Sydney ICANN meeting and which were detailed in the DNC Travel Report in the June report. To summarise, the issues for ccTLD operators include:

- Question what will be in the check list for an application and will they be mandatory?
- There is an acknowledgement in the community that some sort of commitment to abide with technical standards is reasonable but there are political issues around forcing a formal agreement of some sort particularly for some countries.
- ICANN expects to be paid in two ways – annual ongoing commitment: pre-arranged recommended financial contribution – what does that mean and why that language?
- No one position on money/payment on the ICANN Board – different views held so no one is sure how it will be resolved.
- The proposal that there be an application fee, currently anticipated to be around $26,000 USD, is an issue as both the GAC and ccNSO have said that an application fee is not acceptable. What will be the consequences if there is an application fee required? It's possible that the GAC will implement their review process – if that happens then what is likely to occur?

It was noted that there may be exemptions for Less Developed Countries, the list of which is compiled by the UN.

This topic will be a major focus of the upcoming ICANN meeting in Seoul as it is expected the ICANN Board will be looking to make some decisions regarding contracts and money for IDN ccTLD operations at that meeting.

There were also some presentations focused on implementing IDNs and the operational decisions that needed to be made covering both policy and technical issues. Many of these have already been considered by .nz as we move towards the introduction of the 5 Māori macrons into the .nz domain name space. It is apparent however, that by limiting the characters we're introducing, we are not being faced with the same number of issues as many other ccTLD registries.

The session regarding the promotion of registries wasn't really relevant to the .nz situation as it focused on discounts given to registrars for different levels of registrations. In .nz we charge all registrars the same as part of a policy of treating all registrars equally.

Two presentations, one by .sg and one by .nz, on cooperation with law enforcement demonstrated that though there might not be any formal arrangements, in general organisations are happy to assist other agencies as much as is practicable. This is a topic that would be good to have wider input on as many of the questions raised issues that prompted good discussion. It is hoped that a future meeting will examine this topic in more detail.

Security is an issue that is getting more prominence at international meetings. There was a panel discussion on how the different ccTLDs managed the recent Conficker alert. The position taken by .nz (blocking registration of the names determined to be used as part of the spread of the worm) was the same as a number of other ccTLDs. A presentation was also given outlining the results of the .nz Honeypot project, a joint project of InternetNZ and Victoria University.

The final part of the meeting was a strategy session trying to engage members on what they saw as the role, objectives, activities of APTLD. There was some discussion but it was agreed that that the subject was significant and there were differing views that needed to be

considered.  As such, the time available was not sufficient so it was agreed that a separate meeting to discuss APTLD and its future would be held, possibly in conjunction with the ICANN meeting in Seoul.

**Keith Davidson – External Relationships**
**Report to InternetNZ Council Meeting of 16 October 2009**

**International Activities**

### 1. Pacific Islands

**PICISOC PacINET Papua New Guinea, 7 – 13 September**

My trip report on attendance at this meeting is attached, In summary, the agenda was looking somewhat shaky prior to the meeting, but actually came together in a more useful form. Through PIP, funding fellowships were made to 4 Pacific Islanders, of which 3 attended the meeting. The fourth recipient of funds was Mr Ioteba Buatia, General Manager of IT for Telecom Services Kiribati Limited, the Kiribati Government owned telecommunications provider. I have made several attempts by email and phone to contact Mr Buatia to arrange reimbursement of the $1,500 fellowship, but have not yet received a response. The other fellowship recipient reports are included in my trip report.

Subsequent to the PICISOC meeting, I agreed to lend InternetNZ support to their election of the new PICISOC Council, and Nick Wallingford is currently running this election through the INZ online voting system.

**PACNOG / NZNOG / Linux.conf.au**

I am currently promoting the PIP fellowship opportunities for these events on PI mailing lists.

### 2. ICANN Korea, IETF Japan, IGF Egypt

I will be travelling between 23 October and 22 November to attend these meetings, and the detail of these meetings was included in my report to the last Council meeting.

### 3. IPv6 Australia

I have arranged to attend this meeting from 7th to 10th December in Melbourne, to continue to foster close working relationships between the Australian and NZ IPv6 Steering Groups, and harmonization of activities where possible.

### 4. Future International Meetings

My scheduled international meetings for the remainder of the current financial year include the following trips:

- APRICOT/APTLD/APNIC, Malaysia      late Feb, early March
- ICANN Kenya      8 – 12 March

### 5. ICANN Activities

**ICANN / US Government**

As already reported to Council, ICANN is now operating at greater arms length from the US Government with the cessation of the JPA between Department of Commerce and ICANN at 30 September. In general the change is in line with the submissions made by InternetNZ to the US Government in terms of increasing ICANN's independence. I arranged a teleconference last week with Fiona Alexander from US DoC, and the DNC, CEO of NZRS and INZ acting CEO and myself, to run through the ramifications of the changes. The important change is the increased emphasis on ICANN's Government Advisory Committee (GAC) in its greater participation in appointments to ICANN review teams and other decision making. This should lead to more significant Government participation and therefore a strengthening of the GAC.

**ccNSO Delegations & Redelegations Working Group**

At the ICANN Sydney meeting a new committee was formed by the ccNSO to investigate the Delegations and Redelegations of ccTLD's, and I was recruited onto this committee. I have subsequently been approached by the ccNSO chair, and have agreed to chair this working group. The charter for the working group is to review the existing procedures and policies and raise issues for discussion within the ccNSO, to see if there are any significant issues that would require the ccNSO to commence a Policy Development Process.

The usual round of retirement and elections for ccNSO representatives has occurred, and I provided a second to the nomination of Chris Disspain to continue as the Asia Pacific region representative of the ccNSO Council.

## 6. Gordon Cook

Since the last Council meeting I have engaged in a series of conversations with Gordon Cook, and we now have a penciled agreement for a potential visit to NZ in the last week of February or the first week of March. A small group including Frank March, Richard Currey, Jordan Carter, David Farrar and myself are working to see what we can usefully achieve during Gordon's visit (e.g. PAG meeting, meetings with Government officials, INZ members consultation meetings) and more will be reported as this plan develops.

## 7. Samoa Aid

After some loose discussions both inside and outside InternetNZ relating to what InternetNZ may be able to do to assist in the tsunami relief work in Samoa, a loose plan is starting to come together. Don Hollander and 2020 Trust are doing most of the co-ordination activity and it appears the most useful thing that could be done is replacement of the 3 wireless Internet links that were destroyed in the tsunami. After discussions with Richard Currey we agreed INZ's maximum exposure would be funding of a techie for a week to assist with the rebuild, and a few thousand dollars to assist in purchasing equipment. Don is speaking to other affluent ccTLD's for additional financial support, and is also discussing requirements with his range of contacts in Samoa.

## 8. APTLD

<Confidential update at Council Meeting>

By all accounts the Beijing APTLD members meeting was a productive meeting for attendees, but attendance was a little light in numbers compared to other recent APTLD meetings. This could possibly reflect the late notice of the meeting, or the fact that it was in conjunction with the APNIC members meeting which many ccTLD's have little common ground with, or the visa and access issues of a meeting held in China. APTLD is working

hard in revisiting its strategic goals and will be holding a 1 day members workshop in conjunction with the ICANN Seoul meeting later this month, and I will be chairing the workshop as the APTLD Chair is unable to attend this meeting.

### 9. Vint Cerf Visit

It was a pleasure to act as host for Vint on his August trip. His itinerary during this visit was hectic, and I have increasing admiration for Vint's stamina and fortitude. I think though that through the IPv6 Huis, the Liz Dengate Thrush Foundation dinner, the Council dinner, and the myriad of other media and public meetings that Vint has again been able to assist InternetNZ in increasing the understanding of the need to keep the Internet open and uncaptureable. We were lucky to secure a last minute phone meeting between Vint and the Prime Minister.

## Local Activities

### 1. Project Handovers

The Honeypot project, the Broadband Measurement Project and the NZCERT project and are now transitioned from me to InternetNZ and I have considerable faith that Paul McKitrick will be a huge asset in progressing these initiatives.

### 2. Linux.conf.au

Progress continues solidly on this event, and recently advertising for availability of fellowship subsidies were made on various technical lists in NZ, Australia and Pacific Islands. Google are the co-emperor penguin sponsors with INZ for this event. See www.lca2010.org.nz for more details.

### 3. Kiwicon

It is likely that the Kiwicon organizers will want to take advantage of $2,000 sponsorship from InternetNZ and negotiations continue.

**Keith Davidson**
**8 October 2009**

**PICISOC PACINET MEETING, PORT MORESBY, PAPUA NEW GUINEA,**

**6 – 10 SEPTEMBER 2009 – KD TRIP REPORT**

The annual PICISOC organized PacINET meeting this year was initially very poorly organized. Information on the venue, agenda, hotels etc was provided extremely late, was inaccurate, and probably encouraged a good many regular participants to not attend. A large number of presenters listed on the agenda did not attend, and as a result the overall agenda was quite lightweight, and considerably abbreviated – the normal 5 day meeting truncated to 3 days of actual meetings. Only around 50 -60 attendees in total. It is also possible that safety, security and other health concerns might have also induced some of the regular attendees to not attend. It was very disappointing however that Franck Martin, chairman of PICISOC, did not attend this meeting and appeared to have shown little of the leadership required to bring a useful agenda and meeting.

The infrastructure was a little rudimentary in the hotel, with Internet access incurring frequent outages, and about 5 – 6 times a day having power outages (while the electricity provider chops off service on a rotational basis and the hotel generator having to power up.

The PIP programme approved 5 fellowships to attend the PICISOC meeting, with 1 person withdrawing prior to funding, and 4 people therefore were funded, and only 3 of the 4 attended the meeting. I have initiated a process to recover the funds from the non attendee, Mr Ioteba Buatia from Telekom Kiribati.

Media coverage was useful with the front page headline story attached and even on Australian radio – listen at www.radioaustralia.net.au/pacbeat/stories/200909/s2681555.htm

**MONDAY**

The event was formally opened by PNG Government Secretary of the Department of Communication and Information, Henao Iduhu, (as the Minister of Communications was unable to attend), see attached copy of newspaper article for details.

**K Davidson – PIP**
Update of the PIP process, more than 100 PI's have received PIP funding over the 5 years the programme has run – but highlighted the need to review the project and our seeking new partners following UNESCO and UNDP withdrawal.

**Sundar Ramamurthy – ITSA / Daltron**
Local sponsor and providing the wi-fi training during the week, as well as the welcome cocktail function.

Interesting that PNG has only one legal gateway through the Government owned Telekom, connecting internationally by 155 Meg (soon to be upgraded to 512 Meg) fibre to Australia. But also 3 satellite operators offer alternate, but un-permitted or unlicensed gateways, and now the 4 wholesale operators have about 25% market share each. No local peering, and no general willingness to consider it, so traffic trombones significantly in some cases, with satellite services back in USA. So international bandwidth is significant, but also very expensive, and all providers have severe data caps and relatively expensive retail offerings. Cellphone market is better with increase from about 30K phones to 1.2 million phones since a degree of deregulation occurred a year ago, and pricing dropped rapidly. But no specific telecommunications regulator, and Internet not considered a regulatory priority (Probably a fair call in a country where 10 minutes drive from

the capital city there is no electricity, clean drinking water, and 67% of all females in PNG are illiterate)

### Ellen Strickland – University of Queensland
Doing her PhD seeking to connect the dots with her previous work with UNESCO NZ, Pacific Island ICT deployment, and "CT for Development" as an enabler for remote Pacific Island communities. Her work is looking at policy development and implementation for ICT and the Internet, and whether or not it seeks to inhibit or encourage ICT4D. Is seeking discussion and information from PI participants.

### Philip Clapham – Interactive Intelligence
Sales pitch presentation for an integration tool for PABX interfacing into MS Outlook – quite cute, but nothing that couldn't be achieved with free VOIP and Asterisk server – and highly priced set up at NZ$200 per person participating, plus hardware and other costs, plus high annual maintenance fee at 16% of the total of the above. Probably the ease of use of the conference call bridge is useful, but probably not sufficient benefit to coax a non-Outlook user into transitioning to that platform.

Conference then broke into 2 streams with wifi training being held for Mon/Tue/Wed offsite.

### Neville Unduko – PNGI
Interesting plan to incorporate ICT and Internet training into Education strategic plans – and the fact that around 40% of PNG children never go to school is generally considered a greater problem than developing ICT programmes..

### Simo Kaupa – PNG Unitec
Looking at the development of Unitec's LAN – deploying IPv6, especially to enable Multicast for better network utilization for delivering classroom (University level) lessons.

## TUESDAY

APNIC IPv6 informational and training day – with only around 12 -15 attendees in the room, these very useful "beginners guide to" IPv6 sessions were somewhat wasted, but this is the same event staged at PACNOG, APTLD and elsewhere.

APNIC IPv6 Wiki at http://icons.apnic.net/display/ipv6  - has some possible guidance for the NZ IPv6 Tech_SIG "how to" Wiki guide.

## WEDNESDAY

### Gunela Astbrink – ISOC-AU
Internet access for disabled people – Rakesh Chand, provided a working demonstration as a blind person, of his abilities to use computers and the Internet, and is fully comfortable with Internet banking, email etc

**Ian Thompson – SPC**
Pacific Island Plan includes Pacific Island Digital Strategy, with SPC appointed as the agency to deliver connectivity particularly in remote and unserved communities.

Pacific CERT being established at USP Fiji – joint ITU / AUSCERT project.

SPIN fibre goes from New Caledonia to Tahiti to Honolulu – now 8 countries signed for connectivity and due to be lit up in late 2010.

PACRICS is the satellite solution to provide Internet access to non-served areas, $2 million funding by AusAid for 2 years, and 86 sites have been deployed in 16 PI's. Has free bandwidth for the first 2 years, and if there is no extension to funding, will have to self fund from Jan 2010. About 300 open enquiries for further deployment. Main issues remain local governments licensing and regulatory regime, and the lack of sustainability for the project.

OLPC – 5 pilot projects running in Oceania – wanting to expand to trial mode, with 14 PI's wishing to participate in trials, and SPC is seeking funding to support the trial.

**Save Vocea – ICANN**
Background on the ICANN model and stakeholders, representation etc, and coverage on the new gTLD processes adopted by ICANN.

**Will Tibben – University of Wollongong**
Virtual Museum of the Pacific (VMP) – Aus Research Council (funders), Aus Museum and Uni of Wollongong partnered for a research project – objectives making the VMP more accessible and expand the information resources for the Pacific. Many items in the Aus Museum are viewable on the site, and named in English – seeking input from the PI's to get the indigenous names, descriptions, usages etc expanded for inclusion on the site. See http://epoc.cs.uow.edu.au/vmp (username vmpuser pw uowvmp)

**PICISOC AGM**

|  |  |
|---|---|
| Apologies: | None |
| OnLine: | Franck Martin, Fred Christopher, |
| Last AGM Minutes: | Confirmed |
| Year in Review: <to be posted by Franck Martin later> | |
| Membership: | Membership – up 79 to 679 |
| Financial Reports: | Approved |
| Election Process: | 12 nominations received – 22 Sept close for bio's<br>ACTION POINT – INZ / Nick W to run e-election. |
| Acknowledgement: | Don Hollander's efforts for PIP and PICISOC were noted and appreciation recorded. |
| Next Meeting: | 2010 Conference – to be in Vanuatu. |

**Mudassir Pearen – IBS**
Academic view of e-money potential uses for PNG.


**Jimmy Maro – NARI**
PNG use of GIS mapping and databasing with spatial analysis


**Andrew Taylor – PACTEL**
PACTEL have hundreds of 2 way satellite links within the PI's and Oceania, and provide some telephony over IP on these links, integrated to the PSTN but using satellite backbone. Commercial offerings with some outreach programmes e.g. assisting RICS etc . is about US$3,000 for satellite kit and $5,500 for terminals, and monthly usage charges of $200 for 128/64 connection, up to 512/128 for $975 – all uncapped, although they will block excessive peer to peer connectivity if necessary.


**Henry Salonica – FFA**
Emails on the road – a case study of using satellite (PACTEL) and google apps integrated into MS Exchange and Outlook, allows FFA to have suitably equipped road warriors.


**Helen Morlin – Post PNG**
Building the business case and decision making framework for ICT deployment within Government in PNG.


**Lew Kenah – BSP**
Bank South Pacific – Solomon Islands, Niue, Fiji and PNG, and looking at new ways to provide remote banking facilities.


**SUMMARY**

As can be gleaned from the above, the meeting was fairly lightweight, and generally lacked a focus on technical issues that could be really useful for others in the Pacific Islands.

I think PISISOC has lacked clear leadership over the past year, and with Chair Franck Martin not bothering even to attend the meeting (or offering any reason for non-attendance to the PICISOC members), not ensuring information being provided in an orderly and timely fashion, not securing quality speakers on relevant issues, and not fixating on providing a technical focused agenda. The local PNG organizing committee did, in my opinion, a fantastic job to pull together and save the event from disaster, But notwithstanding the agenda was eventually truncated from 5 days to be completed over 3 days.

PICISOC is at a crossroads. I am hopeful that some of the Pacific Island members of their Council will show an enthusiasm to take over the reins of the organization, and work together to resurrect future PACINET meetings to the standard of those from earlier years. The outcomes of the election of the Council in coming weeks will therefore be critical in the future direction of the ISOC chapter.

In discussions with many at the event, several are aware that PACNOG is now scheduled to meet twice a year, and seem to have some enthusiasm for potentially leveraging off these meetings, and recognize the difficulty of getting useful participant numbers to 3 technical forums per year,

InternetNZ and the PIP programme need to carefully consider its future support for PICISOC, and in the interim, following the very positive reports from Andy Linton and Jonny Martin on PACNOG, we should seek to favour PIP funding for attendance in that forum.

**Keith Davidson**
**9 September 2009**



PIP fellowships John Jack from Vanuatu and Sakaio Manoa
from Fiji at PICISOC PNG

**Business Times**
The Business News of Papua New Guinea

## Inside

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**TI PNG gets major boost**

Page ③
**Violence affects country's development**

# PNG to host 8th PacINET con

THE Secretary for Department of Communication and Information, Mr. Henao Iduhu has announced that Papua New Guinea will be hosting the Pacific Islands Internet Society Chapter's (PI CISOC) premier annual regional Information Technology Conference. The 8th PacI Net 2009 will be held on September 4th -11th at the Holiday Inn in Port Moresby.

The Minister for Communication and Information, Hon. Patrick Tammur will officially launch the PacI NET Conference 2009 and will deliver the keynote address on the first day of the conference.

Mr. Iduhu said the Department has been supportive of this initiative to host this regional Conference in the interest of enhancing learning, social and economic benefits that such a Conference will facilitate. It will also provide a forum for ICT industry stakeholders to have access to and strengthen potential relationships with local and international partners in meeting the internet challenges faced by PNG.

He further stated that the PacI NET is hosted annually by member countries in the region and attracts a large number of regional and international delegates including guest speakers. The Conference aims to promote the use of internet technologies and applications in bridging the digital divide in the South Pacific region given the unique challenges faced in the rapidly changing modern world of today. This is the eight time that this conference has been held and the last conference was held in Rarotonga in 2008. This year's PacI NET Conference has attracted over thirty overseas participants from countries such as Australia, Cook Islands, Fiji, Ghana, India, Kiribati, New Zealand, Nigeria, Niue, Pakistan, Samoa, Solomon Islands, and Vanuatu who have already indicated their attendance.

As host to this most prominent event, it is our intention to promote and expose our local ICT industry service providers and their products and services. The Conference will consist of an ICT exhibition showcasing PNG ICT initiatives; a series of seminars on ICT related issues both local and regional in addition to the PacI NET Conference which will feature guest speakers on topics of interest.

The participants will also have the opportunity to visit the first rural telecenter for Papua New Guinea and the Pacific region, the RICS telecenter in Gaire village, Central Province.

We look forward to welcoming our regional and domestic delegates to the PacI NET 2009 in September.

**Mr. Henao Iduhu**
Secretary for Department of Communication an

Subject:        Pacinet 2009

Date:          Mon, 21 Sep 2009 10:00:16 +1200 (FJT)
From:          sakaio manoa <sakaio@sopac.org>
To:            Keith Davidson <keith@internetnz.net.nz>


Keith,

I must first apologize for the delay in getting this email to you.

I would like to pay my specials thanks to PIP and to you for the excellent opportunity that PIP has
provided for me to attend the PacINET in PNG. The financial grant extended to me through PIP
allowed me to participate at the week long wireless training conducted by two experts from ISOC.
The training has opened a new window in my career in ICT especially with the hands on exercise
which has enriched my skills and knowledge on the security of any wireless network deployment

I will be conducting a mini workshop, running my fellow working colleagues through on what I
have learned and share with them some of the critical issues which I learned and I believed are
implemented incorrectly with our local wireless network deployment

I take this opportunity to thank you and PIP for the opportunity and the financial assistance which
you and the organisation has provided to the region which has benefited a lot of ICT personnel
and has allowed them to participate during pacnog, picisoc and other regional ICT meeting.

I look forward to support the work of PIP and I am grateful to have been one of the recipients of
such a well organised funding agency

thank you

=============
Sakaio P Manoa
ICT Advisor - CS
SOPAC Pacific Islands Applied Geoscience Commission
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-------- Original Message --------
Subject: RE: Reports from PACINET meeting
Date: Fri, 25 Sep 2009 14:36:22 +1100
From: John Jack <johnj@vanuatu.gov.vu>
To: Keith Davidson <keith@internetnz.net.nz>
References: <4ABAA659.3030106@internetnz.net.nz>

Hi Keith

Attached is my report.

I would like to thank you and your team for making this a success PacINET for me. Thank you so much.

Kind regards,
John

# PACINET CONFERENCE & WIRELESS TRAINING REPORT

## Acknowledgement
I wish to thank Pacific Internet Partners (PIP) for their trust and confidence in me by making my application for PIP Fellowship to the PacINET 2009 Conference a success. My travelling to PacINET 2009 Conference would have not been possible without your contribution to my airfare ticket. Also without this contribution, my trip would have not been approved by my superiors. Thank you so much.

## Introduction
This report is about my trip to PacINET 2009 Conference in Port Moresby, Papua New Guinea.

## PacINET Conference
I arrived late to the PacINET Conference due to hiccups in my visa arrangements. Since the ticket has been paid for, I have to travel anyway and attend the conference, but most especially the Wireless training. Anyway, I arrived in Port Moresby and attend the final day of the conference. As far as the Wireless training is concern, I attended the last two days.

### Day 3 – PacINET Conference
I only attended the afternoon session which is the PICISOC AGM and the two presentations in e-Money and Application of GIS in NARI Programme.

### What I learnt
I learnt from the presentation on e-Money that even though, it is a new concept introduced in the education system of Papua New Guinea by the Institute of Business
Studies, it is a system that we are already using it. By introducing it into the school curriculum, it helps to invent and put in place controls to improve the system more for a better trade between parties involved in the transaction involved.

## Wireless Training
Due to my late arrival, I missed two days (Monday and Tuesday) sessions. However, the other two days (Wednesday and Thursday) are most relevant to what I expect from this training.

### Day 3
• Wireless Security
• Power over Ethernet, Grounding, and Lightning Protection
• Wireless Configuration Lab
• TCP/IP Fundamentals
• Site Survey and Antenna Mounting, Software Demonstration
• Outdoor Installation
• Wireless Network Design
• Radio Mobile Demo

**What I learnt**
Wireless networks share several important advantages. The most obvious advantage of wireless networking is mobility. However, security is always my major concern. I'm responsible for the computer network of the Human Resource Development Unit training centre. I want to develop a system in place where all trainees who come with their laptops shouldn't find difficulty in connecting to the network environment and should be able to access all resources in the training centre. Therefore, it is definitely proper to put in place security which should not be restricted too much which will make it a hassle to trainees but at least provide a safe environment and access free to resources available over the air. I learnt more about Mac Filtering, Wired Equivalent Privacy (WEP), Wifi Protected Access (WPA) and WPA2. I have been using all these, but I know little about the details and some differences in specifications. For example, key sharing in WPA/WPA2 where, having known the key, one can create a rogue access point because there is no convenient way to authenticate the access point to the client. TCP/IP Fundamentals is more a refresher. I learnt a lot about the importance in doing a site survey and the proper way to mounting antenna. However, prior to mounting it is important to do a wireless network design. Even though, the radio mobile demonstration is more than what I expect to learn and new to me, it interests me a lot and I just wish we spent more time to learn about it.

**Day 4**
• Wireless Configuration Lab
• Spectrum Analyzer Demo and Experimentation
• Network Management and Monitoring – An overview of Effective Monitoring
Techniques
• Mesh Networking
• Mesh Networking Lab
• Case Study – PNG National Maritime Safety

**What I learnt**
This is an exciting day for me. We arrived in the morning and start it off with an exercise on wireless configuration. This is really encouraging. I learnt a few new techniques like setting the sequence in configuring access points (AP). It is always better to configure the far end AP and when that is done successfully, and then you can work on the closest AP. I also learnt about a new software use to analyse the network traffic, power consumption and noise levels on different channels for broadcast by APs. This is a new software and I really enjoy it. As responsible officer, I need to know the best practices in monitoring our network and managing it. During the training, I learnt of some of the tools and applications. Some of which are more refresher and some a new practices – for example, Round Robin Database tool for monitoring application, Nagios for monitoring networks and alerts, Cacti, an extensive, customized graphs for RRDs, Multi-Router Traffic Grapherfor monitoring network traffic from multiple routers/sources and SmokePing, a morespecialized towards measuring network latency and congestion.

## How my PacINET 2009 experience will help Vanuatu
With my position as ICT Trainer here at the Human Resource Development Unit of the Public Service Commission, I'm able to transfer the skills and knowledge to the Vanuatu Public Service through ICT trainings that we are conducting here. Secondly, with the knowledge gained, it will be helpful in upgrading the computer network infrastructure here to provide and safe and secure wireless for easy access to resources available for trainees. Thirdly, with the e-Government project that the Vanuatu Government is currently implementing, I think the knowledge and skills gain is very useful.

## Conclusion
Wireless infrastructure can be built for a very little cost compared to traditional wired alternatives. But building wireless networks is only partly about saving money. By providing people with cheaper and easier access to information, they will benefit directly. The time and effort saved by having access to the global network of informationtranslates into wealth. Therefore, it is important

to be updated with technologies available. Thank you to PIP for assisting participants to attend PacINET conferences and other technical conferences in the region. PIP has provided me an opportunity to expose myself to ICT development in the region. This is my second time in a PacINET conference and my first time ever to apply for funding on fellowship programs as such and I really appreciate it. Thank you especially to Keith Davidson and your team for making this a possibility and a success for me.

Thank you PIP and your executive for making it a successful PacINET 2009.

# Full report title: Chief Executive's Report

**Author:** Richard Currey

**Status of Paper:** Final

**Purpose of Paper:** To provide an update on the activities of InternetNZ

**Key Activities:**
The key activities during the last 2 months have been:
- IPv6 Hui
- 2010/2011 Workstream planning
- Premises project begun
- Internet Filtering Working Group initiation
- Membership Working Group initiation
- Intranet/Wiki implementation
- Website and membership database project implemented
- HR review initiated
- Recruitment company chosen
- Strategic Planning Day
- CyberLaw fellowship review

**Premises:**
Fitout of Level 9 of the Grand Arcade is underway and is expected to be completed by 30th October within budget. The confirmed moving date is Friday 13th November.

**Chief Executive recruitment:**
Executive Appointments Limited (EAL) has been chosen to work on the recruitment of a permanent Chief Executive.

**Website and Membership database update:**
Following a review of requirements and capabilities, Catalyst has been chosen to create a new InternetNZ website, that will use Drupal for Content Management. Integration with CiviCRM will provide Membership database functionality. Expected completion date is mid December.

**Recommendation:**
*THAT the Chief Executive's Report be received.*

Richard Currey
**Chief Executive**

**InternetNZ**

## Activity / Workstream project reports to: 16 October 2009

**Status:** Final

**Author:** Richard Currey

**Purpose of report:** To update Council on the current work of the Policy Office.

| Workstream | Activity status | Budget | Actual | Status |
|---|---|---|---|---|
| Special Projects | Active | $73,000 | $8,105 | 😊 |
| Unconstrained Broadband | Active | $75,000 | $0 | 😊 |
| Telco Regulatory Reforms | Active | $55,000 | $995 | 😊 |
| Regulatory Issues/Submissions | Active | $55,000 | $3,000 | 😊 |
| Parliament Internet Caucus | On Hold | $2,500 | $0 | 😐 |
| Major Intl Policy Forum | On Hold | $20,000 | $0 | 😐 |
| Legal Jurisdiction Issues Seminar | Active | $20,000 | $0 | 😊 |
| ISOC | Active | $9,000 | $9,128 | 😊 |
| IPV6 | Active | $20,000 | $20,000 | 😊 |
| Internet Patents Monitoring | Active | $5,500 | $1,995 | 😊 |
| History of the Internet | Active | $5,000 | $1,091 | 😊 |
| Digital/Regional Communities | Active | $20,000 | $0 | 😐 |
| Copyright | Active | $40,000 | $0 | 😐 |
| BB Consumer Access/Availability | Workstream work yet to be defined | $20,000 | $0 | 😐 |
| APTLD Secretariat | Active | $10,000 | $2,395 | 😊 |

# Internet NZ
## Profit & Loss Budget vs. Actual - Parent
### April through August 2009

| | Aug 09 | Budget | Variance | Apr - Aug 09 | Budget | Variance |
|---|---|---|---|---|---|---|
| | | | | TOTAL | | |
| **Income** | | | | | | |
| 500 · Operating Income | 467.23 | 0.00 | 467.23 | 2,099.52 | 0.00 | 2,099.52 |
| 570 · Sundry Income | 18,421.07 | 7,150.00 | 11,271.07 | 88,227.67 | 35,750.00 | 52,477.67 |
| 580 · Investment Income | 260.58 | 2,083.33 | -1,822.75 | 1,045,699.47 | 1,036,416.69 | 9,282.78 |
| **Total Income** | 19,148.88 | 9,233.33 | 9,915.55 | 1,136,026.66 | 1,072,166.69 | 63,859.97 |
| | | | | | | |
| **Expense** | | | | | | |
| 600 · Remuneration | 116,799.57 | 77,423.39 | 39,376.18 | 533,965.65 | 387,116.81 | 146,848.84 |
| 800 · Operating Expenses | 161,254.36 | 84,783.33 | 76,471.03 | 586,842.86 | 551,466.69 | 35,376.17 |
| 900 · Overheads | -6,306.23 | 11,983.33 | -18,289.56 | 38,983.88 | 59,916.69 | -20,932.81 |
| **Total Expense** | 271,747.70 | 174,190.05 | 97,557.65 | 1,159,792.39 | 998,500.19 | 161,292.20 |
| | | | | | | |
| **Net Income** | **-252,598.82** | **-164,956.72** | **-87,642.10** | **-23,765.73** | **73,666.50** | **-97,432.23** |

# Internet NZ
# Profit & Loss Budget vs. Actual - SSU
### April through August 2009

|  | Aug 09 | Budget | Variance | Apr - Aug 09 | Budget | Variance |
|---|---|---|---|---|---|---|
| **Income** |  |  |  |  |  |  |
| 570 · Sundry Income | 10.00 | 7,150.00 | -7,140.00 | 10.00 | 35,750.00 | -35,740.00 |
| 580 · Investment Income |  |  |  |  |  |  |
| 586 · Interest | 260.58 |  |  | 999.97 |  |  |
| Total 580 · Investment Income | 260.58 |  |  | 999.97 |  |  |
|  |  |  |  |  |  |  |
| **Total Income** | 270.58 | 7,150.00 | -6,879.42 | 1,009.97 | 35,750.00 | -34,740.03 |
|  |  |  |  |  |  |  |
| **Expense** |  |  |  |  |  |  |
| 600 · Remuneration |  |  |  |  |  |  |
| 601 · ACC Levy | 476.72 | 115.04 | 361.68 | 476.72 | 575.22 | -98.50 |
| 625 · Miscellaneous Staff Costs | 0.00 |  |  | 27.56 |  |  |
| 630 · Recruitment | 0.00 | 416.67 | -416.67 | 8.89 | 2,083.31 | -2,074.42 |
| 635 · Staff Training | 454.56 | 833.33 | -378.77 | 1,480.78 | 4,166.69 | -2,685.91 |
| 651 · Wages & Salaries |  |  |  |  |  |  |
| 651-01 · Kiwi Saver - Employer Cont | 189.20 | 209.17 | -19.97 | 777.79 | 1,045.81 | -268.02 |
| 651 · Wages & Salaries - Other | 24,102.49 | 7,291.67 | 16,810.82 | 51,845.41 | 36,458.31 | 15,387.10 |
| Total 651 · Wages & Salaries | 24,291.69 | 7,500.84 | 16,790.85 | 52,623.20 | 37,504.12 | 15,119.08 |
|  |  |  |  |  |  |  |
| 653 · Wages - Casual & Temporary | 0.00 | 416.67 | -416.67 | 656.00 | 2,083.31 | -1,427.31 |
| 654 · Wages - Contractors | 11,250.00 | 11,416.67 | -166.67 | 63,769.72 | 57,083.35 | 6,686.37 |
| Total 600 · Remuneration | 36,472.97 | 20,699.22 | 15,773.75 | 119,042.87 | 103,496.00 | 15,546.87 |
|  |  |  |  |  |  |  |
| 800 · Operating Expenses |  |  |  |  |  |  |
| 801 · Accountancy Fees | 2,020.75 | 1,250.00 | 770.75 | 1,646.00 | 4,750.00 | -3,104.00 |
| 805 · Advertising & Marketing | 1,000.00 | 500.00 | 500.00 | 1,181.27 | 2,500.00 | -1,318.73 |
| 808 · Audit Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 809 · Bank Charges | 470.04 | 70.00 | 400.04 | 746.46 | 350.00 | 396.46 |
| 811 · Conferences | 0.00 | 500.00 | -500.00 | 0.00 | 2,500.00 | -2,500.00 |
| 813 · Consultants | 0.00 | 1,000.00 | -1,000.00 | 9,000.00 | 5,000.00 | 4,000.00 |
| 816 · Depreciation | 4,160.00 | 4,500.00 | -340.00 | 20,800.00 | 22,500.00 | -1,700.00 |
| 817 · Domain Names | -11,219.95 | 833.33 | -12,053.28 | 145.96 | 4,166.69 | -4,020.73 |
| 818 · Entertainment | 0.00 | 341.67 | -341.67 | 18.67 | 1,708.31 | -1,689.64 |
| 820 · General Office Expenses | 860.65 | 1,666.67 | -806.02 | 5,340.38 | 8,333.31 | -2,992.93 |
| 826 · Legal Fees | 0.00 | 500.00 | -500.00 | 0.00 | 2,500.00 | -2,500.00 |
| 829 · Meeting Costs | 73.07 | 200.00 | -126.93 | 218.86 | 1,000.00 | -781.14 |
| 835 · Postages & Couriers | 550.57 | 250.00 | 300.57 | 909.84 | 1,250.00 | -340.16 |
| 845 · Promotion & Marketing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 851 · Repairs and Maintenance | 378.98 | 1,000.00 | -621.02 | 3,512.53 | 5,000.00 | -1,487.47 |
| 855 · Printing & Stationery | 438.14 | 1,000.00 | -561.86 | 2,834.91 | 5,000.00 | -2,165.09 |
| 857 · Sponsorship | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 860 · Subscriptions | 1,475.65 | 450.00 | 1,025.65 | 5,026.34 | 2,250.00 | 2,776.34 |
| 870 · Telecommunications | 3,783.52 | 5,000.00 | -1,216.48 | 23,037.28 | 25,000.00 | -1,962.72 |
| 873 · Travel & Accom - National | 496.15 | 0.00 | 496.15 | 2,431.60 | 0.00 | 2,431.60 |
| 885 · Web Site Updates & Hosting | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 · Operating Expenses - Other | 103.11 |  |  | 103.11 |  |  |
| Total 800 · Operating Expenses | 4,590.68 | 19,061.67 | -14,470.99 | 76,953.21 | 93,808.31 | -16,855.10 |

# Internet NZ
## Profit & Loss Budget vs. Actual - SSU
**April through August 2009**

| | Aug 09 | Budget | Variance | Apr - Aug 09 | Budget | Variance |
|---|---:|---:|---:|---:|---:|---:|
| **900 · Overheads** | | | | | | |
| **915 · Cleaning Costs** | 4.37 | 533.33 | -528.96 | 458.11 | 2,666.69 | -2,208.58 |
| **933 · Electricity** | 795.50 | 716.67 | 78.83 | 2,640.06 | 3,583.31 | -943.25 |
| **950 · Insurance** | 838.40 | 833.33 | 5.07 | 4,192.00 | 4,166.69 | 25.31 |
| **970 · Rates** | 0.00 | | | 1,016.50 | | |
| **975 · Rent Paid** | -8,846.88 | 9,500.00 | -18,346.88 | 29,277.28 | 47,500.00 | -18,222.72 |
| **980 · Security** | 6.98 | 150.00 | -143.02 | 13.96 | 750.00 | -736.04 |
| **Total 900 · Overheads** | -7,201.63 | 11,733.33 | -18,934.96 | 37,597.91 | 58,666.69 | -21,068.78 |
| | | | | | | |
| **Total Expense** | 33,862.02 | 51,494.22 | -17,632.20 | 233,593.99 | 255,971.00 | -22,377.01 |
| | | | | | | |
| **Net Income** | **-33,591.44** | **-44,344.22** | **10,752.78** | **-232,584.02** | **-220,221.00** | **-12,363.02** |

# Internet NZ
## Profit & Loss Budget vs. Actual - Policy Operations
### April through August 2009

|  | Aug 09 | Budget | Variance | Apr - Aug 09 | Budget | Variance |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| **580 · Investment Income** | | | | | | |
| 586 · Interest | 0.00 | 0.00 | 0.00 | 3.84 | 0.00 | 3.84 |
| **Total 580 · Investment Income** | 0.00 | 0.00 | 0.00 | 3.84 | 0.00 | 3.84 |
| | | | | | | |
| **Total Income** | 0.00 | 0.00 | 0.00 | 3.84 | 0.00 | 3.84 |
| | | | | | | |
| **Expense** | | | | | | |
| **600 · Remuneration** | | | | | | |
| 601 · ACC Levy | 1,430.16 | 166.67 | 1,263.49 | 1,430.16 | 833.31 | 596.85 |
| 625 · Miscellaneous Staff Costs | 981.48 | | | 981.48 | | |
| 630 · Recruitment | 0.00 | 833.33 | -833.33 | 0.00 | 4,166.69 | -4,166.69 |
| 635 · Staff Training | 0.00 | 620.00 | -620.00 | 638.63 | 3,100.00 | -2,461.37 |
| 651 · Wages & Salaries | | | | | | |
| 651-01 · Kiwi Saver -  Employer Cont | 910.74 | | | 6,719.78 | | |
| 651 · Wages & Salaries - Other | 22,769.22 | 41,666.67 | -18,897.45 | 257,664.75 | 208,333.31 | 49,331.44 |
| Total 651 · Wages & Salaries | 23,679.96 | 41,666.67 | -17,986.71 | 264,384.53 | 208,333.31 | 56,051.22 |
| | | | | | | |
| 654 · Wages - Contractors | 51,685.00 | 8,857.50 | 42,827.50 | 114,685.00 | 44,287.50 | 70,397.50 |
| 655 · Contracted Technical Services | 2,550.00 | 4,580.00 | -2,030.00 | 19,318.89 | 22,900.00 | -3,581.11 |
| **Total 600 · Remuneration** | 80,326.60 | 56,724.17 | 23,602.43 | 401,438.69 | 283,620.81 | 117,817.88 |
| | | | | | | |
| **800 · Operating Expenses** | | | | | | |
| 805 · Advertising & Marketing | 0.00 | 1,670.00 | -1,670.00 | 0.00 | 8,350.00 | -8,350.00 |
| 809 · Bank Charges | 0.00 | | | 52.81 | | |
| 811 · Conferences | 0.00 | 500.00 | -500.00 | 2,183.85 | 2,500.00 | -316.15 |
| 813 · Consultants | 0.00 | 0.00 | 0.00 | 7,120.00 | 0.00 | 7,120.00 |
| 818 · Entertainment | 431.11 | | | 1,318.52 | | |
| 820 · General Office Expenses | 53.22 | 0.00 | 53.22 | 861.59 | 0.00 | 861.59 |
| 826 · Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 829 · Meeting Costs | 388.81 | 625.00 | -236.19 | 1,308.00 | 3,125.00 | -1,817.00 |
| 845 · Promotion & Marketing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 851 · Repairs and Maintenance | 0.00 | 410.00 | -410.00 | 283.36 | 2,050.00 | -1,766.64 |
| 855 · Printing & Stationery | 87.00 | 420.00 | -333.00 | 87.00 | 2,100.00 | -2,013.00 |
| 857 · Sponsorship | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 860 · Subscriptions | 249.10 | 0.00 | 249.10 | 1,343.53 | 0.00 | 1,343.53 |
| 870 · Telecommunications | 479.44 | 1,000.00 | -520.56 | 2,935.05 | 5,000.00 | -2,064.95 |
| 872 · Travel & Accom - International | 5,445.59 | 2,500.00 | 2,945.59 | 14,664.56 | 12,500.00 | 2,164.56 |
| 873 · Travel & Accom - National | 5,095.42 | 3,330.00 | 1,765.42 | 13,174.94 | 16,650.00 | -3,475.06 |
| 885 · Web Site Updates & Hosting | 0.00 | 1,675.00 | -1,675.00 | 0.00 | 8,375.00 | -8,375.00 |
| **Total 800 · Operating Expenses** | 12,229.69 | 12,130.00 | 99.69 | 45,333.21 | 60,650.00 | -15,316.79 |
| | | | | | | |
| **900 · Overheads** | | | | | | |
| 985 · Secretariat - APTLD | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Total 900 · Overheads** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | |
| **Total Expense** | 92,556.29 | 68,854.17 | 23,702.12 | 446,771.90 | 344,270.81 | 102,501.09 |
| | | | | | | |
| **Net Income** | **-92,556.29** | **-68,854.17** | **-23,702.12** | **-446,768.06** | **-344,270.81** | **-102,497.25** |

# Internet NZ
# Profit & Loss Budget vs. Actual - Workstreams
### April through August 2009

|  | Aug 09 | Budget | Variance | Apr - Aug 09 | TOTAL Budget | Variance |
|---|---|---|---|---|---|---|
| **2 Work Streams** |  |  |  |  |  |  |
| **Special Projects** | 0.00 | 0.00 | 0.00 | -8,105.16 | -10,000.00 | 1,894.84 |
| **Unconstrained Broadband** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Telco Regulatory Reforms** | 0.00 | 0.00 | 0.00 | -995.00 | -5,000.00 | 4,005.00 |
| **Securring the DNS** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Regulatory Issues/Submissions** | 0.00 | 0.00 | 0.00 | -3,000.00 | -3,000.00 | 0.00 |
| **Parliamentary Internet Caucus** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Major Intl Policy Forum** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Legal Jurisdiction Issues Semin** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **ISOC Membership** | 0.00 | 0.00 | 0.00 | -9,127.95 | -9,000.00 | -127.95 |
| **IPV6** | -84,513.12 | -15,000.00 | -69,513.12 | -20,000.00 | -20,000.00 | 0.00 |
| **Internet Patents Monitoring** | 0.00 | -458.33 | 458.33 | -1,995.00 | -2,291.69 | 296.69 |
| **History of the Internet** | 0.00 | 0.00 | 0.00 | -1,090.72 | -1,000.00 | -90.72 |
| **Digital/Reigonal Communities** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Copyright** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **BB Consumer Access/Availability** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **APTLD Secretariat** | -895.40 | -2,000.00 | 1,104.60 | -2,395.44 | -6,000.00 | 3,604.56 |
| **Total 2 Work Streams** | -85,408.52 | -17,458.33 | -67,950.19 | -46,709.27 | -56,291.69 | 9,582.42 |
|  |  |  |  |  |  |  |
| **3 Sponsorship** |  |  |  |  |  |  |
| **World Internet Project** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Unallocated (Int'net Prod Grow)** | -8,500.00 | -8,500.00 | 0.00 | -13,500.00 | -13,500.00 | 0.00 |
| **APRICOT** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Presentations for Partners** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Pacific Internet Partnership** | 0.00 | 0.00 | 0.00 | -1,000.00 | -1,000.00 | 0.00 |
| **Overseas Speakers to NZ** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **NZNOG Trust** | 0.00 | 0.00 | 0.00 | -900.00 | 0.00 | -900.00 |
| **NZ Open Source Awards** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Netsafe Strategic Partnership** | 0.00 | 0.00 | 0.00 | -100,000.00 | -100,000.00 | 0.00 |
| **Maori ICT Achievement** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Liz Dengate Thrush Foundation** | 0.00 | 0.00 | 0.00 | -21,253.52 | -20,000.00 | -1,253.52 |
| **ICT Carreers/Skills Devlopment** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **Cyberlaw Fellowship** | 0.00 | 0.00 | 0.00 | -42,698.01 | -45,000.00 | 2,301.99 |
| **Broadband Measurement** | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| **"linux.conf.au"** | -20,000.00 | -20,000.00 | 0.00 | -40,000.00 | -40,000.00 | 0.00 |
| **Total 3 Sponsorship** | -28,500.00 | -28,500.00 | 0.00 | -219,351.53 | -219,500.00 | 148.47 |
|  |  |  |  |  |  |  |
| **TOTAL** | **-113,908.52** | **-45,958.33** | **-67,950.19** | **-266,060.80** | **-275,791.69** | **9,730.89** |

# Internet NZ
# Profit & Loss Budget vs. Actual - Council and Members
### April through August 2009

| | Aug 09 | Budget | Variance | TOTAL Apr - Aug 09 | Budget | Variance |
|---|---|---|---|---|---|---|
| **Income** | | | | | | |
| 500 · Operating Income | | | | | | |
| 542 · Membership - Corporate | 395.56 | 0.00 | 395.56 | 620.56 | 0.00 | 620.56 |
| 546 · Membership - Individual | 71.67 | 0.00 | 71.67 | 1,478.96 | 0.00 | 1,478.96 |
| Total 500 · Operating Income | 467.23 | 0.00 | 467.23 | 2,099.52 | 0.00 | 2,099.52 |
| | | | | | | |
| 570 · Sundry Income | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 580 · Investment Income | | | | | | |
| 583 · Dividends | 0.00 | 0.00 | 0.00 | 1,043,831.16 | 1,026,000.00 | 17,831.16 |
| 586 · Interest | 0.00 | 2,083.33 | -2,083.33 | 864.50 | 10,416.69 | -9,552.19 |
| Total 580 · Investment Income | 0.00 | 2,083.33 | -2,083.33 | 1,044,695.66 | 1,036,416.69 | 8,278.97 |
| | | | | | | |
| **Total Income** | 467.23 | 2,083.33 | -1,616.10 | 1,046,795.18 | 1,036,416.69 | 10,378.49 |
| | | | | | | |
| **Expense** | | | | | | |
| 600 · Remuneration | | | | | | |
| 625 · Miscellaneous Staff Costs | 0.00 | | | 3,550.00 | | |
| 630 · Recruitment | 0.00 | | | 2,209.09 | | |
| 654 · Wages - Contractors | 0.00 | | | 7,725.00 | | |
| Total 600 · Remuneration | 0.00 | | | 13,484.09 | | |
| | | | | | | |
| 800 · Operating Expenses | | | | | | |
| 805 · Advertising & Marketing | 0.00 | 0.00 | 0.00 | 3,650.07 | 0.00 | 3,650.07 |
| 808 · Audit Fees | 0.00 | 0.00 | 0.00 | 6,004.57 | 7,000.00 | -995.43 |
| 809 · Bank Charges | 0.00 | 50.00 | -50.00 | 207.35 | 250.00 | -42.65 |
| 811 · Conferences | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 813 · Consultants | 0.00 | | | 1,474.22 | | |
| 818 · Entertainment | 40.00 | 166.67 | -126.67 | 40.00 | 833.31 | -793.31 |
| 820 · General Office Expenses | 1,777.78 | | | 1,777.78 | | |
| 822 · Governance Training | 0.00 | 416.67 | -416.67 | 0.00 | 2,083.31 | -2,083.31 |
| 824 · Honoraria | 0.00 | 0.00 | 0.00 | 39,950.00 | 46,050.00 | -6,100.00 |
| 826 · Legal Fees | 0.00 | 833.33 | -833.33 | 2,752.00 | 4,166.69 | -1,414.69 |
| 829 · Meeting Costs | 5,218.78 | 1,000.00 | 4,218.78 | 8,529.02 | 5,000.00 | 3,529.02 |
| 835 · Postages & Couriers | 0.00 | 250.00 | -250.00 | 101.45 | 1,250.00 | -1,148.55 |
| 841 · Printing and Stationery | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 855 · Printing & Stationery | 272.33 | 416.67 | -144.34 | 29,732.11 | 32,083.31 | -2,351.20 |
| 857 · Sponsorship | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 860 · Subscriptions | 0.00 | 333.33 | -333.33 | 0.00 | 1,666.69 | -1,666.69 |
| 870 · Telecommunications | 852.50 | 1,250.00 | -397.50 | 4,843.38 | 6,250.00 | -1,406.62 |
| 872 · Travel & Accom - International | 0.00 | 833.33 | -833.33 | 1,694.36 | 4,166.69 | -2,472.33 |
| 873 · Travel & Accom - National | 4,848.41 | 2,083.33 | 2,765.08 | 10,907.63 | 10,416.69 | 490.94 |
| Total 800 · Operating Expenses | 13,009.80 | 7,633.33 | 5,376.47 | 111,663.94 | 121,216.69 | -9,552.75 |
| | | | | | | |
| 900 · Overheads | | | | | | |
| 950 · Insurance | 0.00 | 250.00 | -250.00 | 0.00 | 1,250.00 | -1,250.00 |
| Total 900 · Overheads | 0.00 | 250.00 | -250.00 | 0.00 | 1,250.00 | -1,250.00 |
| | | | | | | |
| **Total Expense** | 13,009.80 | 7,883.33 | 5,126.47 | 125,148.03 | 122,466.69 | 2,681.34 |
| | | | | | | |
| **Net Income** | **-12,542.57** | **-5,800.00** | **-6,742.57** | **921,647.15** | **913,950.00** | **7,697.15** |

# InternetNZ
## CASH FLOW FORECAST

| | Apr-09 Actual $ | May-09 Actual $ | Jun-09 Actual $ | Jul-09 Actual $ | Aug-09 Actual $ | Sep-09 Proj. $ | Oct-09 Proj. $ | Nov-09 Proj. $ | Dec-09 Proj. $ | Jan-10 Proj. $ | Feb-10 Proj. $ | Mar-10 Proj. $ | Total Act/Proj. $ |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **RECEIPTS** | | | | | | | | | | | | | |
| Invoiced Sales | 3,886 | 10,912 | 20,797 | -107,685 | 51,520 | 89,707 | 0 | 7,425 | 3,375 | 3,375 | 2,700 | 0 | 86,012 |
| Sundry | -12,823 | -20,723 | 6,337 | 91,208 | 23,531 | 13,744 | 159,919 | 8,044 | 8,044 | 8,044 | 8,044 | 8,044 | 301,413 |
| Dividends | 0 | 0 | 295,188 | 748,643 | 0 | 0 | 0 | 731,000 | 0 | 0 | 731,000 | 0 | 2,505,831 |
| Interest Received | 0 | 2,882 | 1 | 740 | 261 | 1,992 | 2,018 | 2,042 | 2,068 | 2,094 | 2,120 | 2,147 | 18,365 |
| Office Equipment | 0 | 0 | 0 | 0 | 4,680 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,680 |
| Sundry Payables | 0 | 0 | 0 | 5,697 | 58,014 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 63,711 |
| Prepayments | 838 | 839 | 838 | 838 | 839 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,192 |
| RWT Paid | 37 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 37 |
| Accruals | 81,327 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 81,327 |
| GST | 0 | 5,773 | 404 | 3,892 | 9,609 | 0 | 116,223 | 0 | 82,954 | 0 | 54,767 | 0 | 273,622 |
| | **73,265** | **-317** | **323,565** | **743,333** | **148,454** | **105,443** | **278,160** | **748,511** | **96,441** | **13,513** | **798,631** | **10,191** | **3,339,190** |
| | | | | | | | | | | | | | |
| **PAYMENTS** | | | | | | | | | | | | | |
| Invoiced Costs | 139,754 | 262,324 | 178,522 | 205,349 | 168,868 | 171,701 | 206,438 | 251,047 | 217,130 | 266,631 | 222,235 | 174,943 | 2,464,942 |
| ACC Levies | 0 | 0 | 0 | 0 | 2,145 | 0 | 317 | 0 | 0 | 0 | 0 | 0 | 2,462 |
| Salary & Wages | 34,777 | 34,925 | 36,615 | 108,021 | 32,328 | 24,770 | 24,770 | 24,770 | 24,770 | 24,770 | 24,770 | 24,770 | 420,056 |
| Insurance | 943 | 943 | 943 | 943 | 943 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,715 |
| Overdraft Interest | 2,016 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 516 | 281 | 0 | 2,813 |
| Loans Made | 60,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 60,000 |
| Fit Out | 0 | 0 | 0 | 0 | 0 | 101,250 | 67,500 | 168,750 | 0 | 0 | 0 | 0 | 337,500 |
| Software | 0 | 0 | 0 | 0 | 0 | 0 | 28,125 | 28,125 | 28,125 | 0 | 0 | 0 | 84,375 |
| Asset Suspense | 3,395 | 2,104 | 0 | 0 | 4,680 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,179 |
| Sundry Payables | 50,932 | 2,000 | 1,006 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 53,938 |
| RWT Paid | 0 | 0 | 0 | 0 | 138 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 138 |
| Accruals | 0 | 1,830 | 22,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 23,830 |
| PAYE | 10,816 | 8,870 | 9,096 | -7,128 | 61,319 | 12,252 | 11,987 | 11,986 | 11,988 | 11,986 | 11,987 | 11,986 | 167,145 |
| GST | 5,347 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5,347 |
| | **307,980** | **312,996** | **248,182** | **307,185** | **270,421** | **309,973** | **339,137** | **484,678** | **282,013** | **303,903** | **259,273** | **211,699** | **3,637,440** |
| | | | | | | | | | | | | | |
| **NET CASH FLOW** | **-234,715** | **-313,313** | **75,383** | **436,148** | **-121,967** | **-204,530** | **-60,977** | **263,833** | **-185,572** | **-290,390** | **539,358** | **-201,508** | **-298,250** |
| | | | | | | | | | | | | | |
| **OPENING BANK** | **1,518,686** | **1,283,971** | **970,658** | **1,046,041** | **1,482,189** | **1,360,222** | **1,155,692** | **1,094,715** | **1,358,548** | **1,172,976** | **882,586** | **1,421,944** | **1,518,686** |
| | | | | | | | | | | | | | |
| **CLOSING BANK** | **1,283,971** | **970,658** | **1,046,041** | **1,482,189** | **1,360,222** | **1,155,692** | **1,094,715** | **1,358,548** | **1,172,976** | **882,586** | **1,421,944** | **1,220,436** | **1,220,436** |

# Full report title: Draft InternetNZ Budget 2010/11

**Author:**          Richard Currey

**Status of Paper:**          Final

**Purpose of Paper:**          To provide an indication of the likely budget requirements for InternetNZ for 2010/11

| | Budget 2009/10 | Full Yr 2009/10 Forecast | Budgeted 2010/11 |
|---|---|---|---|
| **6 SSU** | -556,726 | -535,130 | -542,000 |
| **7 Council & Members** | -272,500 | -237,250 | -255,000 |
| **4 Policy Operations** | -1,031,495 | -1,005,855 | -899,000 |
| **2 Work Streams** | -455,000 | -455,000 | -453,000 |
| **3 Grants** | -437,500 | -437,500 | n/a |
| | | | |
| Total **Excluding** Grants | -$2,315,721 | -$2,233,235 | -$2,149,000 |

Important points to note:
- The Grants budget has been excluded as there will be a separate mechanism for determining the level of Grants.
- Full year 2009/10 forecast excludes capital expenditure.
- This budget is intended as a high level estimate only.  Work is being completed on how Group expenses are currently allocated, and may result in changes when the final budget is presented at the December Council meeting.

**Recommendation:**
*THAT the Chief Executive's draft Budget for 2010/11 be received.*

Richard Currey
**Chief Executive**

**InternetNZ**

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### InternetNZ – Grants Committee

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**Author:**          Richard Currey

**Status of paper:**    Final

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InternetNZ provides Grants to fulfil its obligations as a charitable, non-profit common interest society established to maintain and extend the availability of the Internet and its associated technologies and applications in New Zealand.

A Grant application must:
- support outcome/s that meet at least one of the Objects of the Society;
- have a demonstrable benefit to people in New Zealand or the Pacific Islands;
- be "future focused" and not retrospective;
- demonstrate a clear element of public/community benefit in the outcome/s;
- not lead to any pecuniary gain for any organisation or individual outside normal employment or contract compensation;
- set out the output/s that will be delivered in return for the grant, and the outcome/s the output/s are seeking to bring about;
- set out in particular any proposed international travel or hospitality uses of grant money;
- be used for the purpose stated and no other purpose. Acceptance of the payment will be deemed to confirm that the Grant has or will be applied accordingly;
- not be for a commercial activity or speculative venture;

The following will be taken into consideration:
- multi-year commitments will be considered;
- The ability of the applicant to carry out the project, including their track record;

In addition:
- Grant applications are accepted at any time;
- Grant applicants that are from organisations with public and transparent reporting and accountability requirements will be preferred, over grants to individuals.
- Grant applications can be for the "total cost" of delivering the outputs, which may include administrative or overhead costs.

- A report that details the outcomes of the Grant must be provided by the recipient at the completion of the project, and if the grant is substantial or for a long term then during the period of the grant as agreed;
- There is no maximum amount that may be granted to an individual organisation.

Grants committee requirements
- The Grants committee can approve Grant applications up to a value of $5,000.
- For Grant applications that exceed $5,000, the Grants committee must present a recommendation to Council seeking approval.  Council may approve or decline such applications.
- The Grants committee must provide a Grants Application Report to each Council meeting, listing all Grant applications and the current status of each.

It is recommended that the Grants Committee should take a portfolio approach when assessing a Grant application, as this will ensure additional value for InternetNZ.
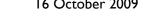
**Recommendation:**
*That the Grants criteria as detailed above be approved.*

*That the Grants Committee provide to the next Council meeting a portfolio strategy to assist in managing the Grants process.*


Richard Currey
**Chief Executive**

# Grants application report

This paper is commercial in confidence and a one page report will be circulated at the Council meeting.

# InternetNZ Calendar – key dates

**Author:**            Richard Currey

**Status of paper:**   Final

**Purpose of Paper:**  To provide Council with a timetable noting key InternetNZ dates
for the coming months.

| Subject | Date |
|---|---|
| DNCL Board meeting | 5/10/2009 |
| NZRS Board meeting | 9/10/2009 |
| Council meeting | 16/10/2009 |
| Move office to new Premises | 13/11/2009 |
| NZRS Board meeting | 27/11/2009 |
| DNCL Board meeting | 30/11/2009 |
| Chairs and CE's meeting (tbc) | 10/12/2009 |
| Council meeting | 11/12/2009 |
| Chairs and CE's meeting (tbc) | 1/3/2010 |
| Council meeting | 19/3/2010 |

# InternetNZ membership report

**Status:**          Final

**Author:**          Susi Fookes

## InternetNZ membership as at:

|                          | **9 October 2009** | **13 August 2009** |
|--------------------------|--------------------|--------------------|
| Fellows:                 | 15                 | 15                 |
| Individual:              | 86                 | 213                |
| Professional Individual: | 29                 | 54                 |
| Small Organisation:      | 16                 | 33                 |
| Large Organisation:      | 1                  | 10                 |
| **Total membership:**    | **147**            | **325**            |

Annual renewals for all expiring members (261) were sent on 8 September and a reminder email sent to those who had not responded on 5 October. Requests to renew are occurring continuously. I feel confident that we will maintain a membership of over 200 members.

A presentation will be given at the Council meeting noting who the new members are.

**Recommendation:** THAT the new members be approved.